

MAGIP Board Meeting Minutes

Thursday, January 15, 2015

Robert Peccia & Associates, 825 Custer Avenue, Helena, MT

10:00 AM

Attendance:

Allen Armstrong

Leslie Zolman

Valentijn Hoff

Meghan Burns

Karen Coleman

Hunter Simpkins

Rob Ahl

Tara Chesley-Preston (on phone)

Meghan Burns called the meeting to order at 10:24 AM and asked for any revisions to the agenda. Chuck Fahner was not present for the MLIAC summary; Tara called in at 10 am with her updates. Meghan will summarize both for the board.

Review of September 8th Board Meeting Minutes – Presented by Hunter Simpkins

There were no changes to the meeting minutes.

Motion (Karen Coleman): adopt September 8th Board meeting minutes

2nd (Rob Ahl)

APPROVED UNANIMOUSLY

Committee Reports

o Treasurer's Report – Presented by Karen Coleman

- Karen provided a review of the budget, including updates made since September (retreat)
 - RedCastle Scholarship for \$2000 was added as income under Education > Other and as an expense under Education > Scholarships > Other
 - Lee's Retreat facilitation expenses went up to \$1700 for 2015 budget
 - Lee's contract expired at the end of 2014; needs to be renewed – Meghan will contact Lee to discuss
 - Intermountain 2016 – lowered attendance expectation, 160 attendees in budget
- 2015 Budget Income estimated at \$15k, expenses estimated at \$24k – loss of \$8k estimated
 - MAGIP has \$60k in savings, and 2015 is a non-conference year so losses are expected
- Comment that perhaps budgets should be developed in two-year increments to see the balance between conference and non-conference years
 - MAGIP Board should try to recruit more sponsors to cover food at breaks to cut costs
 - Suggestion to publish a "Conference Proceedings" document as a way to entice vendors / speakers and provide them with marketing assets; would be more robust than the Abstract
- Approval of this year's budget does NOT include the Intermountain 2016 conference budget
- Today's meeting counts as the second of three reviews before BOD vote to approve

Tribal Mapping Project Presentation – Presented by NECI/Wallace Gladstone (11:30 am – 1:00 pm)

Other attendees included John Healy, Director of Fort Belknap, David Crasco - Fort Belknap, Don White - Blackfeet Nation, Jay Springer - NECI

NECI arrived at 11:30am to present their work on developing local coordinate systems for Montana

- Currently trying to obtain MDT support for adding additional CORS Stations throughout Montana

- Also working with Esri to adopt their local coordinate system (CS) and include it in software as a pre-established CS
- Two requests for MAGIP:
 - Letter of support for adding CORS Stations to the National NGS System,
 - Have the MAGIP Technical Committee review their project

Since MAGIP does not lobby, the Board determined that it was outside the scope of our professional organization to write a letter of support. The Board thought that it would be better to offer NECI a platform to present their project to the MAGIP membership and individuals could then write letters of support. The Board will suggest presenting at the Spring Meeting in Miles City and giving a webinar to the entire membership to solicit support.

Committee Reports (continued)

- **Business and Operations Committee – Tara Chesley Preston, summarized by Meghan Burns**
 - Meeting scheduled for February
 - Tara is still researching and setting up Café Press
- **Professional Development Committee**
 - Corey Richardson was not present but notified Meghan that a 2016 Conference Planning committee meeting was scheduled for Wednesday, January 21, 2015
- **MLIAC Report – Presented by Meghan Burns**
 - Last meeting was November 13, 2014; next meeting in March 2015
 - ITSD demonstrated new apps they've developed:
 - Site Selector – community property search, uses MLS to feed web map
 - Socrata – provides portal for tabular data from state agencies
 - Montana Data Portal – links to all Montana data, not just MSDI
 - FY16 Land Information Plan – approved
 - Strategic Vision is reviewed at each meeting, an on-going project
 - Stuart Kirkpatrick provided the account balance – money from taxes (accounts are low)
 - MSDI provided an update on the Hydrography layer
 - ITSD doesn't want to host the state cadastral database anymore –wants to move it to be managed by Esri in the Cloud
- **Web Subcommittee Report – Presented by Valentijn Hoff**
 - Valentijn sent the first “Did You Know” email to the MAGIP List-serve on January 9, 2015 (“Did you know that MAGIP has its own [LinkedIn](#) group?”)
 - A committee meeting is scheduled soon to establish committee members and discuss the List-Serve and approval of emails/distribution
 - Valentijn discussed advertising the seminars/webinars with Gerry Daumiller and Valentijn will take over those
 - New member profiles were updated
 - Requested space for the SIGs on the MAGIP Google Drive
- **Education Committee – presented by Rob Ahl**
 - RedCastle provided a \$2000 scholarship at the end of 2014, Rob is wondering how to distribute
 - Fund an internship at state government?
 - Allow any criteria? (natural resources, applied or theoretical projects?)
 - Make the application easier, give it out in smaller increments to more people?

- It can be awarded at any point in 2015, but the Higher Education and Van Shelhamer scholarships need to be put in motion soon – deadline application is the end of March
 - Four people on review panel for scholarships
 - Rob contacted a professor at Rocky Mountain College to advertise scholarships
 - Rob has tentatively identified someone in Missoula to serve as the UM Student Ambassador
- Discussion of Student Ambassador Program Proposal
 - Allen Armstrong sent a revised proposal to the Board
 - He received emphatic feedback about collecting data on students – not allowed, requires some ‘wordsmithing’ of the proposal and expectations of the ambassadors
 - The Board generally felt that the expectations of the students may be a little too detailed in the document
 - Board wants to get the program started basically as outreach to classes and have the ambassadors be current students
 - Rob encouraged pushing student memberships – only \$15 and gives ownership/inclusion in a community, along with lower conference registration fees (cover cost of their food)
 - Perhaps offer discounts to professors to bring students to conferences?
 - How to move forward? (In the absence of a formally approved document...)
 - Begin at UM and MSU with the identified individuals (they aren’t currently students but one of their first tasks will be to find a student to take over in Fall 2015)
 - Schedule and hold one Meet-Up ASAP this semester (Spring 2015) to promote MAGIP, scholarships, and the Spring Meeting
 - Board identified 5 requirements (as a Work in Progress) identified as deliverables from the student ambassador at the end of this semester:
 1. Plan and hold one Meet Up (with food to be funded by MAGIP through request for assistance [possible prepayment, as students may not be able to fund it themselves or wait for reimbursement?] ~\$200) with Board Member and/or Local MAGIP member involvement
 2. Promote the Meet-up, MAGIP, and MAGIP’s Scholarships at GIS classes/courses that teach or use GIS
 3. Collect a list of majors represented at the Meet Up (or ask professors to collect a list as part of class assignment)
 4. Identify a replacement Student Ambassador for the Fall 2015 Semester
 5. Report to the MAGIP Board of Directors or prepare a report (including attendance at Meet Up, classes to which presentations were given, and a list of the majors represented at Meet Up or taking GIS classes) and send to Board by the end of the Spring Semester
 - Board agreed that refinement to the MAGIP Student Ambassador Program document would continue as the program is advanced in the Spring 2015 semester and will be voted on at a later date for formal approval and adoption

Motion (Hunter Simpkins): Motion to move forward with the Student Ambassador Program as a work in progress at MSU and UM for Spring 2015 semester

2nd (Allen Armstrong)

APPROVED UNANIMOUSLY

Board Action Items – Meghan Burns

- **By-Laws Amendments** (<http://www.magip.org/Bylaws>)
 - Proposal to reduce the entire process to 35 days total – effective for the 2016 election only; 2015 will follow the existing (longer) timeline

- Section 1 – times change only, keep the Past President as the point of contact
- Section 3 – define the committee members; Past President is the chair and appoints three other Association members to the committee
- Sections 2 and 4-6 – remain as written out

Motion (Meghan Burns): Motion to amend Sections 1 and 3 of Article IV of the By-Laws as described above

2nd (Leslie Zolman)
APPROVED UNANIMOUSLY

The proposed amendments will be sent to the membership for vote and will be put in place for the 2016 election.

○ **Board Member Benefits**

- Board member vote only; this will not be put out for vote by the membership
- Two proposals were provided
 - Karen Coleman’s included free registration at the Intermountain conferences and travel/mileage assistance (for Board meetings and conferences)
 - Meghan Burns’ included 50% discount on conference and workshop registrations
- Comments - employers are more likely to pay for training than conference registration – training is a justifiable expense, along with travel reimbursement
- Set a ceiling for reimbursements for budgeting purposes – suggested \$2000 per year for travel reimbursement
 - Follow the GSA rates (federal - <http://www.gsa.gov/portal/content/100715> and state/MCA - <http://leg.mt.gov/bills/mca/20/10/20-10-141.htm>)
- Decisions
 - Free registration to all conferences while serving as a Board member
 - Nametags for all Board members (~\$15 each)
 - Free lunches at Board meetings (Karen will add \$400 to budget under BOD expenses)

Motion (Allen Armstrong): Motion to accept Board Member benefits as described above, effective immediately

2nd (Leslie Zolman)
APPROVED UNANIMOUSLY

○ **Request for Assistance – Earth Science Colloquium in Bozeman, May 1, 2015**

- Allen will attend, anyone else?
- Give MAGIP presentation and judge, score, and award prizes

○ **Montana State Library event is tonight (January 15, 2015)**

- Meghan and Leslie will attend

○ **Filming of workshops, re: Video training online**

- Did not come to pass...
- Allen did not purchase the \$60 Vimeo account (approved at the September 8th BOD meeting)
- Board decided to cease and desist with creating our own video trainings

○ **Awards for Service – discuss further during the April 2015 BOD meeting**

- Suggestions include providing a paper certificate of recognition and an email to MAGIP membership
- Anyone can nominate anyone (both must be MAGIP members)
- Other Volunteer awards will be reviewed and discussed in April
- **MARLS Conference (Montana Association of Registered Land Surveyors)**
 - MAGIP is on the agenda for February 20, 2015 – Allen Armstrong will attend (free, no reimbursement will be requested)
 - Presentation – start with the MAGIP presentation that Tom Kohley prepared
 - perhaps split that time with Stuart Kirkpatrick of MSL for Cadastral discussion?

Board Meeting Dates

- The next Board meeting will be held on April 22, 2015 in Helena
- Location to be determined

Meeting Adjourned at 3:46 pm

Motion (Allen Armstrong):

2nd (Leslie Zolman)

APPROVED UNANIMOUSLY