MAGIP Board Meeting Minutes
Thursday, Sept. 3, 2015
Department of Commerce, 301 S Park Ave, Room 226, Helena, MT
10:00 AM – 3:15 PM

Attendance:
Leslie Zolman
Meghan Burns
Karen Coleman
Henry Hansen
Rob Ahl (arrived 10:15)
Brian Andersen
Corey Richardson

General Board Business

Review of Board Meeting Minutes – Presented by Henry Hansen
Motion (Henry Hansen): to adopt June 4, 2015 meeting Minutes
2nd (Meghan Burns)
APPROVED UNANIMOUSLY

Committee Reports
o Business and operations committee - Presented by Carrie Shockley
  ▪ Café press update – no update
  ▪ Inventory question
    ◦ Discussion on inventory in regards to MAGIP events and/or GIS related events
    ◦ It was agreed that MAGIP will give notepads, pens and etc. to support GIS outreach events
  ▪ MSU job fair
    ◦ At the next committee they will decide what promo items to have and who will man the booth
  ▪ Membership committee
    ▪ Will meet quarterly
    ▪ Have created 4 new goals
      ◦ Membership report and survey for technical sessions and etc.
        ➢ Analyze member information for understanding membership trends
      ◦ Membership renewal notices
        ➢ Currently two notices sent automatically through Wild Apricot
        ➢ Will review the notice dates and email context
        ➢ Include survey on why they are not renewing
      ◦ Google docs organization and create agency and organization contact lists
        ➢ Organization for minutes and other committee documents
        ➢ List creations is to target and see
      ◦ Student ambassador program
        ➢ Working with student ambassador
        ➢ Job fair meeting
        ➢ Other fun and valuable meetings for students
  ▪ Goals on standby
    ◦ Create more membership incentives
      ➢ Webinars, etc.
Promote MAGIP to other conferences
Promote to other agencies
Review dues

- Next meeting scheduled for November 17
- Board discussion on how to best implement resume critique and mock interview
  - Must be a member
  - Done through Request of Service
- Board discussion on what are membership benefits
- Board discussion on how to get members to buy MAGIP stuff from café press

- **Professional development committee - Presented by Corey Richardson**
  - Intermountain committee
    - (has 3 sub committees)
      - Entertainment
        - Vendor social night
        - Social hour
        - Lightning talks
        - Board brings up speed networking session
      - Swag committee
      - Tracked chair committee
    - Joseph Kerski is keynote speaker
    - Board discusses on how to incorporate primary and secondary educators with MAGIP professionals
    - Candy Hill the Co-chair has stepped down, and Judy Burg, also with the City of Great Falls, has replaced her
    - Education letter was created to invite teachers and their students to participate in Intermountain. Letter was sent out to Great Falls area schools
    - Committee is pursuing grants for advertising
    - Intermountain workshop survey has been sent out
      - Next general meeting has been scheduled for September 16
      - Board discusses potential of having GISP professional talk about GISP at intermountain

- **Web subcommittee**
  - Valentijn not present
  - Brian mentioned that timeline for implementation of web redesign is on google docs

- **Education committee - Presented by Rob Ahl**
  - Student ambassador program
    - Interest in coordinating with Tara to have meeting with students
  - Subcommittee will be created to review rubric
  - Rob Ahl discussed revision of scholarship details for easier transition for funds
  - Board discusses issues with scholarship transfer to students
  - Karen discusses book keeping re categorization of Van Schlammer category
    - Board agree re-categorization would be appropriate

- **Technical committee - Presented by Leslie Zolman**
  - Enrollment is not high enough currently to hold the python course
    - Need about 10 people total and currently only have 4
    - Decided to offer course to intermountain if not enough attendance
    - Need to give Eric two week notice of python workshop cancellation
  - NHP course needs 5 only has 2
    - Board discusses means to get more attendees
**MLIAC Report - Presented by Leslie Zolman**
- Next meeting on September 10th
- Still having income difficulties
- Board discusses efficacy of MLIAC council member on MAGIP board

**Treasurer’s report - Presented by Karen Coleman**
- Current 2015 actual net is -$8243.00 and our expected budget is -$10426.00
- Board discusses efficacy of moving to a two year budget
- Board discusses idea of having Intermountain annually and not continuing Tech Session and Spring Meeting

**Board action items**
- RJ Zimmer request
  - Presented by Leslie Zolman
  - Board discussed financial planning aspect
    - Setup separate account (Wells Fargo, or sub category of MAGIP budget, or go fund me)
  - Board agreed to promote event, manage donations,

**Motion (Rob Ahl): To support request by managing funds and promotions**
  2nd (Meghan Burns)
  APPROVED UNANIMOUSLY

- Board agreed to wait on financially supporting memorial
- Leslie will contact Val regarding the request

**Board reports and additional board items**
- MSL laptop lab update
  - Presented by Meghan Burns
    - Board agreed to not invest in update based on current laptop specifications

**Motion (Brian Andersen): To not support laptop update**
  2nd (Rob Ahl)
  APPROVED UNANIMOUSLY

- Webhosting transfer update went well – Leslie Zolman
- Committee member list/email – Leslie Zolman
  - Board discusses to clean up committee email lists and figure out who are active members and keep these lists updated on Google Drive in the committee folders
- Website redesign skipped
- Rocky Mountain URISA chapter – Meghan Burns
  - Board discussed feasibility and benefits for URISA sponsorship such as potential instructors sponsored by URISA
- review of MAGIP work plan tasks – Leslie Zolman
  - Board review and discussed work plan and timeline
  - Brian agreed to make project timeline on google docs by September 30
- Upcoming calendar events – Leslie Zolman
- GIS day – Meghan Burns
  - Have another ArcGIS Online map contest
  - Geoform will be developed and sent to MAGIP to get geo mentors
Have held the first planning meeting for a GIS Day activity that will involve working with some Montana Schools. We hope to have participating schools present in April at the Intermountain Conference.

- Board discusses to get non-profit ArcGIS online organizational account
  - Leslie will research

Meetup dues – henry
- Henry will talk to Josh Gage
- Bozeman meetup has been named Centimeter to Meter – What’s the difference?

- The collaborative meeting between the GIS and surveying communities will be held at the Museum of the Rockies – Redstart Classroom at 6:00 PM on 9/23. More information can be found at http://www.meetup.com/montanaGeo/events/225068899/

Motion (Karen Coleman): To Adjourn
2nd (Meghan Burns)
APPROVED UNANIMOUSLY