

MAGIP Board Meeting Minutes

Thursday, Sept. 3, 2015

Department of Commerce, 301 S Park Ave, Room 226, Helena, MT

10:00 AM – 3:15 PM

Attendance:

Leslie Zolman
Meghan Burns
Karen Coleman
Henry Hansen

Rob Ahl (arrived 10:15)
Brian Andersen
Corey Richardson

General Board Business

Review of Board Meeting Minutes – Presented by Henry Hansen

Motion (Henry Hansen): to adopt June 4, 2015 meeting Minutes

2nd (Meghan Burns)

APPROVED UNANIMOUSLY

Committee Reports

○ **Business and operations committee - Presented by Carrie Shockley**

- Café press update – no update
- Inventory question
 - ◆ Discussion on inventory in regards to MAGIP events and/or GIS related events
 - ◆ It was agreed that MAGIP will give notepads, pens and etc. to support GIS outreach events
- MSU job fair
 - ◆ At the next committee they will decide what promo items to have and who will man the booth
- Membership committee
 - Will meet quarterly
 - Have created 4 new goals
 - ◆ Membership report and survey for technical sessions and etc.
 - Analyze member information for understanding membership trends
 - ◆ Membership renewal notices
 - Currently two notices sent automatically through Wild Apricot
 - Will review the notice dates and email context
 - Include survey on why they are not renewing
 - ◆ Google docs organization and create agency and organization contact lists
 - Organization for minutes and other committee documents
 - List creations is to target and see
 - ◆ Student ambassador program
 - Working with student ambassador
 - Job fair meeting
 - Other fun and valuable meetings for students
 - Goals on standby
 - ◆ Create more membership incentives
 - Webinars, etc.

- ◆ Promote MAGIP to other conferences
 - ◆ Promote to other agencies
 - ◆ Review dues
 - Next meeting scheduled for November 17
 - Board discussion on how to best implement resume critique and mock interview
 - ◆ Must be a member
 - ◆ Done through Request of Service
 - Board discussion on what are membership benefits
 - Board discussion on how to get members to buy MAGIP stuff from café press
- **Professional development committee - Presented by Corey Richardson**
 - Intermountain committee
 - ◆ (has 3 sub committees)
 - Entertainment
 - Vendor social night
 - Social hour
 - Lightning talks
 - Board brings up speed networking session
 - Swag committee
 - Tracked chair committee
 - ◆ Joseph Kerski is keynote speaker
 - ◆ Board discusses on how to incorporate primary and secondary educators with MAGIP professionals
 - ◆ Candy Hill the Co-chair has stepped down, and Judy Burg, also with the City of Great Falls, has replaced her
 - ◆ Education letter was created to invite teachers and their students to participate in Intermountain. Letter was sent out to Great Falls area schools
 - ◆ Committee is pursuing grants for advertising
 - ◆ Intermountain workshop survey has been sent out
 - Next general meeting has been scheduled for September 16
 - Board discusses potential of having GISP professional talk about GISP at intermountain
- **Web subcommittee**
 - Valentijn not present
 - Brian mentioned that timeline for implementation of web redesign is on google docs
- **Education committee - Presented by Rob Ahl**
 - Student ambassador program
 - ◆ Interest in coordinating with Tara to have meeting with students
 - Subcommittee will be created to review rubric
 - Rob Ahl discussed revision of scholarship details for easier transition for funds
 - Board discusses issues with scholarship transfer to students
 - Karen discusses book keeping re categorization of Van Schlamer category
 - ◆ Board agree re-categorization would be appropriate
- **Technical committee - Presented by Leslie Zolman**
 - Enrollment is not high enough currently to hold the python course
 - ◆ Need about 10 people total and currently only have 4
 - ◆ Decided to offer course to intermountain if not enough attendance
 - ◆ Need to give Eric two week notice of python workshop cancellation
 - NHP course needs 5 only has 2
 - ◆ Board discusses means to get more attendees

MLIAC Report - Presented by Leslie Zolman

- Next meeting on September 10th
- Still having income difficulties
- Board discusses efficacy of MLIAC council member on MAGIP board

Treasurer's report - Presented by Karen Coleman

- Current 2015 actual net is -\$8243.00 and our expected budget is -\$10426.00
- Board discusses efficacy of moving to a two year budget
- Board discusses idea of having Intermountain annually and not continuing Tech Session and Spring Meeting

Board action items

- RJ Zimmer request
 - Presented by Leslie Zolman
 - Board discussed financial planning aspect
 - ◆ Setup separate account (Wells Fargo, or sub category of MAGIP budget, or go fund me
 - Board agreed to promote event, manage donations,

Motion (Rob Ahl): To support request by managing funds and promotions

2nd (Meghan Burns)

APPROVED UNANIMOUSLY

- Board agreed to wait on financially supporting memorial
- Leslie will contact Val regarding the request

Board reports and additional board items

- MSL laptop lab update
 - Presented by Meghan Burns
 - ◆ Board agreed to not invest in update based on current laptop specifications

Motion (Brian Andersen): To not support laptop update

2nd (Rob Ahl)

APPROVED UNANIMOUSLY

- Webhosting transfer update went well – Leslie Zolman
- Committee member list/email – Leslie Zolman
 - board discusses to clean up committee email lists and figure out who are active members and keep these lists updated on Google Drive in the committee folders
- Website redesign skipped
- Rocky Mountain URISA chapter – Meghan Burns
 - board discussed feasibility and benefits for URISA sponsorship such as potential instructors sponsored by URISA
- review of MAGIP work plan tasks – Leslie Zolman
 - board review and discussed work plan and timeline
 - Brian agreed to make project timeline on google docs by September 30
- Upcoming calendar events – Leslie Zolman
- GIS day – Meghan Burns
 - Have another ArcGIS Online map contest
 - Geoform will be developed and sent to MAGIP to get geo mentors

- Have held the first planning meeting for a GIS Day activity that will involve working with some Montana Schools. We hope to have participating schools present in April at the Intermountain Conference
- Board discusses to get non-profit ArcGIS online organizational account
 - Leslie will research
- Meetup dues – Henry
 - Henry will talk to Josh Gage
 - Bozeman meetup has been named *Centimeter to Meter – What’s the difference?*
 - The collaborative meeting between the GIS and surveying communities will be held at the Museum of the Rockies – Redstart Classroom at 6:00 PM on 9/23. More information can be found at <http://www.meetup.com/montanaGeo/events/225068899/>

Motion (Karen Coleman): To Adjourn

2nd (Meghan Burns)

APPROVED UNANIMOUSLY