MAGIP Board Meeting Minutes

Thursday, March 10th, 2011

10:00 AM

***Review of November 4th Board Meeting Minutes***

**Motion (Erin): adopt meeting minutes**

2nd (Lance)

APPROVED UNANIMOUSLY

***Committee Reports***

* Professional Development
  + Rick Ketterling (committee chair) reported that they are beginning to draft the Professional Development Survey and are reviewing the previous survey as a model for the new survey. It was discussed that it would nice if the new survey could be ready in time for the Spring Meeting. It was further discussed that the survey should cater questions toward the needs of beginner GIS users.
  + No committee meetings have been held as of yet.
  + Ricki reported that they had made connections with a land surveyor that might be able to give a lecture on surveying/deeds, etc at an upcoming conference.
* Business and Operations Committee
  + Nominations for elections are open
    - Discussion was held on possible options for a replacement for the Technical Committee Chairperson, and there was a brainstorming session on candidates for the other available positions
    - Kris’s position on the MLIAC board needs to be filled now that her term on MAGIP is up - Wendy or Linda will succeed her.
    - Brainstorming session on other options for candidates
    - There was a discussion on Erin’s vision of a workbook that would be passed down to potential candidates that would give them an idea of what type of work was involved with different positions to give them a better idea of what was involved with holding a position on MAGIP.
* Technical Committee
* They are working to update the Best Practices Documents to include screen shots from the new release of the ArcGIS software (ArcGIS 10). There will be two documents on the best practices, one on ArcGIS 9.3, and the other on ArcGIS 10.
* A long term goal is to develop web training seminars – 3D GIS has been a popular topic for training and may be a good topic to start with.
* The committee has created a calendar/timeline for hosting the Fall Tech Session.
* There was discussion held on how MAGIP might determine in the future the best location to hold the Fall Tech Session and/or the Spring Meeting, and that the Professional Development Survey might help with that.
* Education Committee
  + No report
* Treasurer’s Report
  + $46,596 current balance
  + Total profit for FY10 was $7343.78
  + Taxes are completed and filed
  + Majority of spending has been on admin support, software renewals, and grants/scholarship awards
  + Cautioned that we have already used much of the budgeted amount for admin fees for FY 2011.
  + Pointed out that we took in a similar amount of profit for the Fall Tech Session as for the Intermountain GIS Conference.
  + Jon would like to be able to provide figures previous years’ membership renewal fees vs. conference registration fees and is working to separate the two.
  + There was discussion on the goal of developing and annual MAGIP budget that would delineate a certain amount to each committee so the committee would know what they are able to spend safely.

***Spring Meeting update***

Erin Geraghty reported that planning for the Spring Meeting is in full swing. The two day event will be held at the Yogo Inn in Lewistown, MT on April 11th and 12th. Differing from past year’s events, this year the meeting will be held on a Monday and Tuesday. There is a full class schedule. The hotel is charging only a $35 setup fee for the use of the facility. There is a planned dinner for which Erin is looking for sponsors for.

***2012 Conference update***

***Website update discussion***

* There are several new webpages, including: a grant/scholarship page, an advanced search page, 7 mentoring pages, a BOD News page, the Spring Meeting page.
* The web subcommittee is working on developing standards for web pages, and policies and procedures for updating web pages.
* There was discussion on whether or not we should limit the discussion lists so that non-members cannot post to them to avoid potential spam from being posting on the discussion lists.3

***List Serve discussion***

Jason reported that the web subcommittee had been investigating options for MAGIP’s list serve. One option would be to use Google Groups, which is free to use, but is not be moderated, and Google gets copyrights to any data. Another option is to continue use of the State’s list serve. The state’s list serve is a moderated list serve. The state has done a cost recovery model and will be charging $0.07 per message, which was agreed by the BOD to be a reasonable and affordable option.

**Motion (Erin): Moves to subscribe to the state funding model for the MAGIP list serve**

2nd (Diane)

APPROVED UNANIMOUSLY

***Mentoring program update and discussion***

**Motion (Diane): Moves to approve spending up to $1000 for a legal review of the mentoring program**

2nd (Nate)

APPROVED UNANIMOUSLY

Lance recommended that an internal review of the Mentoring Document be conducted before the legal review.

***Request for assistance***

There was a review for a request for assistance from the MSU students for a poster award at an upcoming colloquium.

**Motion (Linda): Moves to approve request**

2nd (Mindy)

APPROVED UNANIMOUSLY

***Meeting Adjourned***

**Motion (Diane): adjourn meeting**

2nd (Erin)

APPROVED UNANIMOUSLY