

# MAGIP Board Meeting Minutes

Thursday, January 24th, 2012  
Montana State Library Building  
10:00 AM

## Attendance:

Miles Wacker  
Jon Henderson (via conference call)  
Mike Sweet  
Lance Clampitt  
Chris Stump  
Eric Spangenberg  
Maya Daurio  
Wendy Largent  
Jason Danielson  
Meghan Burns  
Lee Macholz  
Diane Papineau

Wendy Largent called the meeting to order at 10:00 AM and asked if there were any revisions to the agenda.

## **Review of Oct 27th Board Meeting Minutes**

### **Motion (Eric): adopt meeting minutes**

2<sup>nd</sup> (Miles)

APPROVED UNANIMOUSLY

## **Budget Adoption for 2012**

- Jon, Treasurer, presented the FY11 Budget Report and FY12 Budget Projection
- Jon noted that MAGIP is looking at a net loss for 2012. This is the first time there have been two consecutive years with a net loss
- Suggested that there be a discussion at the next BOD meeting of how MAGIP should proceed.

### **Motion (Chris): to adopt FY 2012 MAGIP Budget**

2<sup>nd</sup> (Eric)

APPROVED UNANIMOUSLY

## **Organizational Membership Option suggested by Evan Hammer**

- Wendy, MAGIP President, led a discussion of a new type of MAGIP membership option for organizations
- It was noted that there are 3 levels of membership listed within the MAGIP Constitution
- Suggestion to add additional options under the Associate Level membership
- Noted that it is possible to do bulk payments and with software upgrade it is now possible to pay for your membership and conference registration at the same time
- Miles will hold a Membership Committee meeting in February to further research options and will follow up with BOD

## **Conference Summit Discussion**

- Lee will lead the Summit at the upcoming Intermountain GIS Conference in April
- Lee asked for feedback from the BOD on what information the BOD would like to know from the membership. Suggestions included feedback on what the community wants from the MSDI layers, web-based training, and budget ideas

### **Committee Reports**

- Professional Development Committee
  - Mike Sweet, Committee Chair, will be stepping down in April
  - Mike has been focused on planning for the Intermountain Conference and mentoring
- *Business and Operations Subcommittee*
  - Eric, Committee Chair, has been attending the NW GIS Users' Groups meetings and noted that they are going through growing pains. He noted that the NW GIS Users' Group is co-hosting their annual conference with URISA's 50<sup>th</sup> Anniversary Conference in Portland, OR this October
  - Eric asked the BOD if there were any requests for additional swag beyond the needs of the upcoming conference. An inventory was sent out. Lee asked for pens and sticky notes to send to new members. An idea to establish a policy on giving swag was mentioned. Idea to put together welcome packet for new BOD members
  - The Membership Subcommittee Chair Miles Wacker mentioned that the website is up and there will be a meeting in February
- *Web Subcommittee*
  - Jason Danielson, Subcommittee chair, noted the new profile settings added to the website which was created for the mentoring program and that they are researching training options for web
  - Other changes to the website include a check box for the GISP Request for Assistance as well as a new Web Form for Requests for Assistance
  - Also, the software Wild Apricot used to manage the website was upgraded
  - It was suggested that election date/terms of service be added to BOD members profiles
- *Education Committee*
  - Maya Daurio, Committee chair, announced that she will be stepping down in March
  - Sent out email on grant and scholarship opportunities for students and educators in December
  - The committee is working on lining up speakers for the upcoming conference
  - They will be offering CE credits to teachers at the conference, but having trouble getting them involved during school time
  - She would like more direction from the BOD on the direction for the virtual trunks

### **Policy on Honoraria**

- Mike presented the Policy on Honoraria to be brought to a vote for adoption by the BOD
- Honoraria do not need to be voted on by BOD they can be handled within an event budget
- They are a form of recognition and not payment for services

### **Motion (Maya): to adopt Policy on Honoraria**

2nd (Lance)

APPROVED UNANIMOUSLY

- Mentoring Subcommittee

Diane Papineau, Subcommittee chair, presented the Mentoring Program to the BOD.

- The new mentoring program webpages and disclaimer were demonstrated that have been added to the MAGIP website
- The program will require minimum maintenance and Lee asked Diane to put together a description of the expectations for maintaining the program

### **Motion (Miles): to adopt Mentoring Program**

2nd (Jason)

APPROVED UNANIMOUSLY

- Diane will present the Mentoring Program at the upcoming Intermountain Conference

#### ***MLIAC Report***

- Lance Clampitt, MLIAC Representative, reported that MLIAC meeting on December 6th was the first meeting with the new council and with Jennie Stapp as chair
- MLIA/MSDI General Administrative Budget update provided. There is a draft budget shortfall. Council voted to allow MLIA funding to make up part of the shortfall created by the loss of the SITSD subsidy
- The 2012 Land Plan was passed
- Meeting materials can be found at the following website:

[http://www.msl.mt.gov/About\\_MSL/Montana\\_Land\\_Information\\_Advisory\\_Council/mliac\\_mtgmaterials.asp](http://www.msl.mt.gov/About_MSL/Montana_Land_Information_Advisory_Council/mliac_mtgmaterials.asp)

#### ***Elections***

- The Elections Committee consists of three members – this is usually chaired by the past president, but Linda Vance is not available to fill this role
- Meghan Burns offered to chair the committee and Miles Wacker offered to be on the committee
- The first meeting will be a meeting in February
- Lee Macholz will handle the actual elections using Survey Monkey
- The Board needs to fill spaces on the Board for three positions: two Members-at-large positions and the Vice President position
- Also, there will be new Professional Development and Education Committee Chairs joining the Board, but these positions are nominated within their Committees

#### ***Automating the downloading of MSDI Layers (Technical Committee Report)***

- Chris Stump, Technical Committee Chair, distributed an MSDI Best Practices Proposal outlining seven proposed best practices for the MSDI layers and presented them to the Board
- The Board discussed what would be the next steps. Chris has a meeting planned with Stu Kirkpatrick, the GIS Base Map Service Center Chief, to further discuss these proposed best practices. There was a suggestion that Chris present these best practices at the next MLIAC meeting
- The Board is in support of Chris and the Technical Committee moving forward with these MSDI best practices

#### ***Meeting Adjourned***

##### ***Motion (Miles):***

2<sup>nd</sup> (Mike)

APPROVED UNANIMOUSLY