Meeting Minutes

MAGIP Board of Directors
September 17, 2009

Retreat Minutes
   Motion to approve Retreat Minutes
     Motion by Kris Larson
     2nd by Diane Papineau
     Approved

Meeting minutes from 5/21/09
   Motion to change all motions made by non-board members to Linda and 2nd to Kris
     Motion by Linda Vance
     2nd by Kris Larson
     Approved
   Motion to approve Meeting Minutes
     Motion by Kris Larson
     2nd by Diane Papineau
     Approved

Bylaws
   Subcommittee created to work on potential changes to MAGIP bylaws: Kris, Linda, Mindy
to look @ bylaws & process for changing
to gather recommended changes & start process for changing
MLI A Council Representative Bylaw
   Board members all ok with suggested verbiage by Lance (see Appendix #2)
   By-laws subcommittee will bring this to the board/membership via proper voting process
   in near future

User Group Requests
   We don't have a policy, but should
   We sponsored Wendy in Polson with $100
   There is a User Groups Support subcommittee within the Prof. Dev. Committee
     Diane and Erin will create a document on how to request funds from MAGIP for user group
     meetings and requirements for use of funds
   Board recommendations for requirements:
     Agenda
     Roll-call and send copy to MAGIP
     Standard MAGIP info push (e.g. listserve, membership, etc)
   Do a test in Helena - Nat Carter will host
   Carve up the state to get logical regions, may have multiple cities with meetings within the
   same region
     Limit to 2 meetings / city / year sponsored by MAGIP $50 $75 $10
   MAGIP request form briefed to MLC AC (Erin)
   User group requests on form - Janet will add explicitly

Draft work Plan
   formatted by Janet
   Intended to be dynamic "living" document
   Janet's idea to structure GIS Summit (at 2010 Conf) based on this workplan
   important for committee chairs to discuss their committee & work. plan w/ the larger
community
Janet send Nat an intro to the workplan for vector
Comments go to committee chair
Not a formal comment period, but an invitation for participation
how we developed it
the fact that it is a living document
Committee chairs take comments & incorporate them into the document & work with Janet to make edits

Motion to adopt workplan as a living document
Motion by Diane Papineau
2nd by Lance Clampitt
Approved
Get it posted to web site

Professional Development Committee Report - Stuart Challendar
Good response from Prof. Dev. survey - 95 respondents
Stuart going to refine his results & post to web site
  * If anyone wants them filtered a certain way, contact Stuart w/in next week (prior to 9/25)
MAGIP should get a survey monkey account
$19/mo
2010 conference schedule has changed:
  Mon - workshops
  Tues - is a workshop day w/other things
    am: workshops / SIG
    pm: MT Summit, Public Night
  Wed - main conf start
    Am: plenary, sessions
    Lunch: keynote
    Pm: sessions
    Dinner: banquet
  Thurs - sessions, mini conferences w/1-day registration
  Fri - workshops
MLIAC -Ken & Lauren have agreed to organize tribal mini-conf
  If MLIAC wants to sponsor w/ $$$ they can do this internally (like by paying individual registrations)
2010 conf. tracks identified; actively soliciting presentations for these tracks
  see Stuarts Brainstorming Doc and edited version resulting from our discussion

Graphic Design work
  Currently in round 4 of work
  Hired Catch And Release Graphics (Bozeman)
  Trying to come up w/ 3 logos to Present to the board
  Going to do a "family of logos"
    Full logo
    name in specific Font
    Couple of diff versions to support different uses like web banner, t-shirts, pamphlets, letterhead, etc...
Step 1: select full logo
Step 2: what do due want for family?
    Ideas (desired marketing materials that logo should support):
      letterhead
      Printed banner
business card
web banner
certificates
stationary (hardcopy & electronic)
Pens / small items
Vector banner
T-shirts

Tech Committee Report - Nate Holm

tech session:
used Prof. Dev. survey to help select topics
Reg. is open (have ~10 people So far)

Spatial Reference Best Practice:
Need documentation on process how created. etc
Bob Holiday, Gerry D, ESRI - discussion of where / how to split data to do transformation to
NAD 83 HARN
(will be part of round-table discussion @ fall tech session)

MSDI theme Review
Result of technical write-up is that MLIAC initiated a policy review of framework stewardship

Discussion: Possible Survey to MAGI P membership re: who / how use framework
would want someone who has expertise in survey design to help review survey
MLIAC has not requested this, it would be MAGIP-initiated
Technical user is our audience
Maybe MAGIP's role is to help enable the stewards to do thier Own surveys
this is a council responsibility
what is the objective of doing a technical survey?
wait until Oregon completes their Spatial Data Infrastructure reviewer and piggy-back on that
Result: table this issue

Treasurer's Report - Tony Thatcher

Haven't been spending much by
need to get 1 scholarship check to a student
Bill from graphics
other wise not much to report

Education Committee Report - Stephanie Anderson

will try to works on workplan issues prior to conference
Need to review mtg notes: did we decide that the board would give the Educ. Committee a certain amount of $ to give out at their discretion (e.g. for GIS Day)?

NO - we approved a budget for the Educ Committee, but there are no discretionary funds in that budget or in any other notes

Mtg @ Tech session possibly

Proposal for new standing committee

"Operations, Administration & Business" Committee (OAB)
subcommittees:
Web presence
Marketing
Membership
Vector
Elections
Resolution required for creation of new standing committee - approval can be by Board
Resolution:

It is resolved that we create an Operations, Administration and Business (OAB) Committee as a standing committee within MAGIP. The OAB Committee will have purview over issues such as the MAGIP web site, marketing, membership, elections, the Vector and other related issues. The Chair of the OAB Committee shall be selected by the MAGIP Board from among it’s members. The term for the OAB Committee Chair shall be coincident with the current chair’s board term.

*Motion to adopt the above resolution to create the OAB committee*

  *Motion by Erin Geraghty*
  *2nd by Lee Macholz*
  *Approved*

*Motion for Erin Geraghty to be the OAB Committee Chair*

  *Motion by Lee Macholz*
  *2nd by ? (sorry, missed this one)*
  *Approved*

**Web Presence - Nat Carter**

- Web committee will look into getting a SurveyMonkey account for MAGIP
- Have new workplan to give us direction
- Current website clean-up question - is it ok to delete old resumes from member-only side?
  - YES

**GISP Support**

- Current: provide a letter on request
  - Janet does and is paid by MAGIP
    - Includes: service, presentations, membership as information is available
- We should have an official statement on how we support the GISP process
  - This task is on workplan for Prof. Dev. committee
- add a link to GISP from MAGIP web page
- Lance will draft statement of what MAGIP offers

**Vector Report - Nat Carter**

- Review upcoming issue
- New format with standing sections:
  - Headliners, message from the President, articles, committee reports, MSDI updates...
- Research costs for printing - how distribute? Mail to paid members...

**Next Meeting**

- November 19, 2009
- Location TBD - Bozeman or Helena?