

Meeting Minutes

MAGIP Board of Directors
September 17, 2009

Retreat Minutes

Motion to approve Retreat Minutes

Motion by Kris Larson

2nd by Diane Papineau

Approved

Meeting minutes from 5/21/09

Motion to change all motions made by non-board members to Linda and 2nd to Kris

Motion by Linda Vance

2nd by Kris Larson

Approved

Motion to approve Meeting Minutes

Motion by Kris Larson

2nd by Diane Papineau

Approved

Bylaws

Subcommittee created to work on potential changes to MAGIP bylaws: Kris, Linda, Mindy
to look @ bylaws & process for changing
to gather recommended changes & start process for changing

MLI A Council Representative Bylaw

Board members all ok with suggested verbiage by Lance (see Appendix #2)

By-laws subcommittee will bring this to the board/membership via proper voting process
in near future

User Group Requests

We don't have a policy, but should

We sponsored Wendy in Polson with \$100

There is a User Groups Support subcommittee within the Prof. Dev. Committee

Diane and Erin will create a document on how to request funds from MAGIP for user group
meetings and requirements for use of funds

Board recommendations for requirements:

Agenda

Roll-call and send copy to MAGIP

Standard MAGIP info push (e.g. listserv, membership, etc)

Do a test in Helena - Nat Carter will host

Carve up the state to get logical regions, may have multiple cities with meetings within the
same region

Limit to 2 meetings / city / year sponsored by MAGIP \$50 \$75 \$10

MAGIP request form briefed to MLC AC (Erin)

User group requests on form - Janet will add explicitly

Draft work Plan

formatted by Janet

Intended to be dynamic "living" document

Janet's idea to structure GIS Summit (at 2010 Conf) based on this workplan

important for committee chairs to discuss their committee & work. plan w/ the larger

community
Janet send Nat an intro to the workplan for vector
Comments go to committee chair
Not a formal comment period, but an invitation for participation
how we developed it
the fact that it is a living document
Committee chairs take comments & incorporate them into the document & work with Janet to make edits

Motion to adopt workplan as a living document

Motion by Diane Papineau

2nd by Lance Clampitt

Approved

Get it posted to web site

Professional Development Committee Report - Stuart Challendar

Good response from Prof. Dev. survey - 95 respondents
Stuart going to refine his results & post to web site
* If anyone wants them filtered a certain way, contact Stuart w/in next week (prior to 9/25)
MAGIP should get a survey monkey account
\$19/mo
2010 conference
schedule has changed:
Mon - workshops
Tues - is a workshop day w/other things
am: workshops / SIG
pm: MT Summit, Public Night
Wed - main conf start
Am: plenary, sessions
Lunch: keynote
Pm: sessions
Dinner: banquet
Thurs - sessions, mini conferences w/1-day registration
Fri - workshops
MLIAC -Ken & Lauren have agreed to organize tribal mini-conf
If MLIAC wants to sponsor w/ \$\$\$ they can do this internally (like by paying individual registrations)
2010 conf. tracks identified; actively soliciting presentations for these tracks
see Stuarts Brainstorming Doc and edited version resulting from our discussion

Graphic Design work

Currently in round 4 of work
Hired Catch And Release Graphics (Bozeman)
Trying to come up w/ 3 logos to Present to the board
Going to do a "family of logos"
Full logo
name in specific Font
Couple of diff versions to support different uses like web banner, t-shirts, pamphlets, letterhead, etc...
Step 1: select full logo
Step 2: what do we want for family?
Ideas (desired marketing materials that logo should support):
letterhead
Printed banner

- business card
- web banner
- certificates
- stationary (hardcopy & electronic)
- Pens / small items
- Vector banner
- T-shirts

Tech Committee Report - Nate Holm

tech session:

- used Prof. Dev. survey to help select topics
- Reg. is open (have ~10 people So far)

Spatial Reference Best Practice:

- Need documentation on process how created. etc
- Bob Holiday, Gerry D, ESRI - discussion of where / how to split data to do transformation to NAD 83 HARN
- (will be part of round-table discussion @ fall tech session)

MSDI theme Review

- Result of technical write-up is that MLIAC initiated a policy review of framework stewardship
- Discussion: Possible Survey to MAGI P membership re: who / how use framework would want someone who has expertise in survey design to help review survey
- MLIAC has not requested this, it would be MAGIP- initiated
- Technical user is our audience
- Maybe MAGIP's role is to help enable the stewards to do thier Own surveys
- this is a council responsibility
- what is the objective of doing a technical survey?
- wait until Oregon completes their Spatial Data Infrastructure reviewer and piggy-back on that
- Result: table this issue

Treasurer's Report - Tony Thatcher

- Haven't been spending much by
- need to get 1 scholarship check to a student
- Bill from graphics
- other wise not much to report

Education Committee Report - Stephanie Anderson

- will try to works on workplan issues prior to conference
- Need to review mtg notes: did we decide that the board would give the Educ. Committee a certain amount of \$ to give out at their discretion (e.g. for GIS Day)?
- NO - we approved a budget for the Educ Committee, but there are no discretionary funds in that budget or in any other notes**
- Mtg @ Tech session possibly

Proposal for new standing committee

- "Operations, Administration & Business" Committee (OAB)
- subcommittees:
 - Web presence
 - Marketing
 - Membership
 - Vector
 - Elections

Resolution required for creation of new standing committee - approval can be by Board
Resolution:

It is resolved that we create an Operations, Administration and Business (OAB) Committee as a standing committee within MAGIP. The OAB Committee will have purview over issues such as the MAGIP web site, marketing, membership, elections, the Vector and other related issues. The Chair of the OAB Committee shall be selected by the MAGIP Board from among it's members. The term for the OAB Committee Chair shall be coincident with the current chair's board term.

Motion to adopt the above resolution to create the OAB committee

Motion by Erin Geraghty

2nd by Lee Macholz

Approved

Motion for Erin Geraghty to be the OAB Committee Chair

Motion by Lee Macholz

2nd by ? (sorry, missed this one)

Approved

Web Presence - Nat Carter

Web committee will look into getting a SurveyMonkey account for MAGIP

Have new workplan to give us direction

Current website clean-up question - is it ok to delete old resumes from member-only side?

YES

GISP Support

Current: provide a letter on request

Janet does and is paid by MAGIP

Includes: service, presentations , membership as information is available

We should have an official statement on how we support the GISP process

This task is on workplan for Prof. Dev. committee

add a link to GISP from MAGIP web page

Lance will draft statement of what MAGIP offers

Vector Report - Nat Carter

Review upcoming issue

New format with standing sections:

Headliners, message from the President, articles, committee reports, MSDI updates...

Research costs for printing - how distribute? Mail to paid members...

Next Meeting

November 19, 2009

Location TBD - Bozeman or Helena?