

**Subcommittee Members:**

Lance Clampitt
Jason Danielson
Joshua Dorris
Michael Fashoway
Erin Geraghty
Lee Macholz
Diane Papineau

**MAGIP Web Subcommittee Meeting
September 22, 2010****Attendees:**

Lance Clampitt, Jason Danielson, Michael Fashoway, Erin Geraghty, Lee Macholz, Joshua Dorris, Diane Papineau

Standards Document:

The Subcommittee has decided to begin working on the Standards portion of the Web Policies and Procedures document. The Subcommittee will begin to review and define font sizes/styles/page layouts/menu formats, etc. at our next Subcommittee meeting. Jason will send a copy of Lewis and Clark County's Policies for reference.

Expectations Document:

Erin suggested the importance of creating an "expectations" document to have available within the Board of Directors pages. This document will help to guide incoming Chair's and Board of Directors with expectations and serve as a historical reference. Erin hopes to work on this document as time allows.

Board Member Only:

Erin has been working on "how-to" documents and contact information for inclusion on this page.

Links Suggestion:

It was suggested that we update (and include in our standards in the future) pages that include "HERE" as links. Remove "HERE" and include links within statements.

Spring Meeting:

Erin volunteered to begin creating a Spring Meeting Subcommittee, since she has been involved with this effort previously.

LinkedIn:

Erin provided an update regarding LinkedIn. A general discussion included the differences between popular social media sites, as well as the more professional LinkedIn. The discussion included comparing and clarifying the differences between LinkedIn and our future Resume/Job Posting pages.

Home Page News:

The Subcommittee discussed options for continuing to making News an important aspect of our home page. Will news be a link to a Word/PDF document, or a website link to a news and news archive page? The Subcommittee will look to promote the use of posting and article/news item to the home page (a procedures document will need to be created for organizations to request to post to the home page). The Subcommittee agreed that having a “News” option on the front page allows for organizations to post news and articles anytime. We also discussed potentially having someone volunteer (member or non-member) to actively be searching for worthy news items or discussions (“journalist”).

List-Serve Vs Forums Vs News:

It was noted that the Discussion Forums and List-Serve’s have the potential of becoming “news”. Perhaps a “journalist” could be utilized to keep an eye out for important postings. Many organizations are already utilizing our List-Serve for posting job announcements, and discussion forums are a great way to share information, announcements, and experiences.

Vector:

Erin will contact Nat to begin discussing The Vector options (annual document instead of a quarterly document)? What is its future? Should we continue to make it a Quarterly document? Should someone volunteer to actively be searching for worthy news items or discussions (“journalist”)?

New Pages That Have Been Created:

- Subcommittees
- FAQ’s
- GISP
- Discussion Forum Instructions
- General Elections

Current MAGIP Website Privileges:

Jason will send out an email to notify these members clarifying revoking reasoning (events and positions have expired, etc.):

Gerry Daumiller, Kris Larson, Tony Thatcher, Allen Armstrong, Jenny Connelley, Stuart Challenger

Pictures:

The Subcommittee discussed options to include the use of pictures on our website (2010 Intermountain pictures are already online). The Subcommittee will incorporate picture use, expectations, and standards within the Web Policies and Procedures document. The Subcommittee agreed that the use of pictures is important, and ideas included the following:

- MAGIP members enjoying extracurricular activities outside work
- MAGIP meetings (Committees and Subcommittees)
- MAGIP awards

Awards Web Page:

It was suggested that we create a new Awards Web Page to help promote MAGIP and to recognize accomplishments within our GIS community.

Wild Apricot:

The Subcommittee agreed that Wild Apricot's recommended browser information should be posted on our website within the following pages: Web Subcommittee and FAQ's

MAGIP.org Speed/Editing Issues?

The Subcommittee discussed who was experiencing editing problems within the MAGIP website, as well as browser issues. Everyone shared their experiences with MAGIP.org speed, and which browsers he/she has been using. After discussing, Firefox seems to be more stable with fewer problems. The Subcommittee would like to create a frequently asked question relating to problems or feedback (...if you're experiencing problems or issues, please contact...).

Listserve:

It was suggested that the Subcommittee look to implement a new listserve 2-3 months prior to June, 2011.

To Do:

Create MAGIP web committee mission statement
 Create Website Privileges Document
 Create Web Policies and Procedures Document
 Create additional pages
 Continue to maintain Historical Reference/Preservation
 Create an Activities Database
 Continue to research Listserve options
 Vector decision

Pages that still need to be created:

- Jobs (and associated expectations/procedures documents) (Jason)
 - Must be a MAGIP member to view/post
- Resume (and associated expectations/procedures documents) (Jason)
 - Must be a MAGIP member to view/post
- MAGIP Awards
- Spring Meeting