

# MAGIP Board Meeting Minutes

Monday, July 11, 2016

Over the phone

3:00 - 4:15 PM

## **Attendance:**

Jenny Connelley

Jeff Hedstrom

Leslie Zolman

Meghan Burns

Henry Hansen

Brian Andersen

Curtis DeVault

Jessie Fernandes

Rob Ahl

## **General Board Business**

### ***Review of Board Meeting Minutes – Presented by Henry Hansen***

**Motion (Brian Andersen): to adopt June 13th, 2016; meeting Minutes**

2<sup>nd</sup> (Jeff Hedstrom)

APPROVED UNANIMOUSLY

## **Committee Reports**

- o Web Sub Committee - Meghan Burns
  - Last meeting discussed about web based management
  - Committee has provided a range of prices for web developer services
    - Concern - no development environment for wild apricot
    - Meghan has provided the contractor pricing in google drive
  - Discussion on Board's involvement for website redesign
    - Board will rely on the web subcommittee for redesign implementation
  - Discussion on mobile capability of new website
  - Next meeting - planned in the next two weeks
- o Education Committee - Rob Ahl
  - Committee update
  - Next meeting - planned in the next two weeks
- o Professional Development Committee - Jeff Hedstrom
  - 2018 Conference
    - April 15 - 19
    - Discussion on Radisson Contract
  - 2016 MAGIP Conference in Billings

- Meetups
  - Meetup training outreach; coordinating with Leslie
- Next meeting - planned for october
- Technical Committee - Curtis DeVault
  - 2016 MAGIP Conference in Billings - skipped
  - Next meeting - planned in the next two weeks
- Business and Operations Committee - Jenny Connelley
  - SWAG
    - Banners and Tablecloths
    - Quotes were given to board
    - Discussion on financial procedure to purchase banners and tablecloths
      - ◆ Meghan recommended that it could be purchased under supplies
    - Discussion on how many to buy
      - ◆ Board agreed on 2 banners and 2 table runners
  - Next meeting - planned for next week
- Treasurer's Report - Jessie Fernandez
  - Discussion on computer compatibility issue for quickbooks
    - Cloud version option
      - ◆ Jessie will look into program details and costs

**Motion (Leslie Zolman): to approve Jessie F. to spend up to \$25.00 a month to secure an online version of quickbooks**

2<sup>nd</sup> (Brian Andersen)

APPROVED UNANIMOUSLY

- Requests for assistance
  - Discussion on MSU Career Fair Table - fees \$105.00

**Motion (Brian Andersen): to approve membership sub-committee to pay for MSU career fair table fees**

2<sup>nd</sup>(Jeff Hedstrom)

APPROVED UNANIMOUSLY

- Meetup beverage amount of \$50 approved to Henry for reimbursement
  - Send an email to brian and Jessie to confirm

***Review of upcoming Calendar Events***

- BOD Retreat
  - September 25th - 26th
  - Lubrecht was the winner of the poll for location
    - ◆ Called and they penciled us in
- Next MLIAC Meeting (September 8)
- MAGIP Conference - Billings in November
  - UofM Proposal for Conference planning
    - ◆ Discussion on U of M conference planning contract
      - Discussion on registration process and pricing
      - Discussion on Continuing education process
    - ◆ Brian will get contract with definitive pricing
- Next Board Meetings - Proposed
  - 8/8 - GoToMeeting - 1 hour
  - 9/19 - BOD Meeting Bozeman
  - 10/11 - GoToMeeting - 1 hour
  - 11/7 - GoToMeeting - 1 hour
  - 11/15 - 11/16 - MAGIP Conference and BOD Meeting - Billings
  - 12/12 - GoToMeeting - 1 hour
  - 1/9 - GoToMeeting - 1 hour
  - 2/13 - BOD Meeting - Missoula or Great Falls
  - 3/13 - GoToMeeting - 1 hour
  - 4/21 - BOD meeting West Yellowstone???
- New Items for Next Meeting (All)