

MAGIP Board Meeting Minutes

Monday, June 13, 2016

Pioneer Technical Services, 1309 Cole Ave, Helena, MT 59601

10:00 AM – 3:15 PM

Attendance:

Gerry Daumiller

Jenny Connelley

Jeff Hedstrom

Leslie Zolman

Meghan Burns

Karen Coleman

Henry Hansen

Brian Andersen

Curtis DeVault

Jessie Fernandes

Rob Ahl

General Board Business

Review of Board Meeting Minutes (multiple) – Presented by Henry Hansen

Motion (Brian Andersen): to adopt April 8th, 2016; meeting Minutes

2nd (Karen Coleman)

APPROVED UNANIMOUSLY

Motion (Brian Andersen): to adopt May 9th, 2016; meeting Minutes

2nd (Leslie Zolman)

APPROVED UNANIMOUSLY

Elections and open positions

- o Election Results
- o Professional Development Committee Chair
 - Jeff was ratified via survey monkey by board
- o Operations and Business Committee Chair Open Position

Motion (Brian Andersen): to nominate Jenny Connelley for O&B chair

2nd(Karen Coleman)

Approved Unanimously

- o Web Sub Committee Open Position

Motion (Karen Coleman): to give web sub committee chair full access to board documents and board accounts as needed

2nd(Curtis Devault)

Approved Unanimously

- o Treasurer Position

Motion (Brian Andersen): to nominate Jessie Fernandes for treasurer

2nd(Gerry Daumiller)

Approved Unanimously

- o Secretary Position (Henry Hansen)
 - Will stay in current position

Treasurer's Report – Presented by Karen Coleman

- o Scholarships and Grants
 - Have been awarded but still processing transfer of funds
- o Insurance
 - Has been paid; \$889 a year
- o Highlights
 - \$6000 in membership dues this year, have brought in \$4905
 - Budgeted \$1500 assistance only \$175 used
 - Upcoming large expenses
 - Retreat
 - Scholarships to be paid out
 - Fall tech session (generally try to break even, but may opt to spend more on instructors)
 - Net for Intermountain Conference was \$22,410 (about 4 checks have not been cashed yet but they are small poster award checks).
 - Overall net for year \$25,038
 - Bank account at \$85,257 compared to \$71,316 this time last year
- o Non profit status
 - Discussion
 - Gerry mentioned that the original intention to go with 501c6 was the lobbying ability
- o Overview of final general operating budget
 - Discussion on need to spend more money on items that would benefit membership

Board Action Items

- o Website changes
 - Meghan will get together a sub-committee
 - Brian and Meghan will work together to develop a start to finish timeline and tasks
 - Tasks need to be delegated
 - Review retreat notes

- Investigation of wild apricot staging/development area for new website is needed
 - Put together team of participants
- o Membership benefits
 - Review of membership benefits document
 - Discussion on promoting meetups and the funding assistance
 - Setup go-to-meetings for meetups
 - Jenny will have O&B committee review membership benefits, approval of final document is proposed for next meeting
- o Intermountain items
 - Experiment with sponsorships for events at mini conference
 - E.g. break sponsored by ...

MLIAC Report – Presented by Leslie Zolman

- o Grants
 - 2017 MLIA Grants have been reviewed and approved
- o GIS Coordinator for State position
 - still open
 - approx. 47 applicants
- o Council positions
 - Discussion on representatives between MAGIP and MLIAC

Committee Reports

- o **Web Subcommittee –**
 - Meeting will be held in the next two weeks to nominate a new Sub-Committee chair
 - Website redesign will be major focus for the next year
- o **Education Committee – Presented by Rob Ahl**
 - Awarded MAGIP scholarship
 - Red castle funds were split and awarded to 4
 - Education grant only 2 applicants
 - Discussion on grant timeline to encourage more applicants
 - Discussion on continuing education process
 - Rob will send continuing education credit information to Curtis and post it to Google Drive
- o **Professional Development Committee – Presented by Jeff Hedstrom**
 - Committee will meet July 7
 - take over MAGIP meetups
 - Committee will discuss if intermountain will happen every year
 - Discussion on getting an executive director
 - Discussion on MAGIP funds
 - Hiring event planner for intermountain
 - ◆ Jessie recommended U of M

- Jessie will contact U of M to see if they can provide planning support for Billings Conference
- o **Tech Committee – Presented Curtis DeVault**
 - Committee meeting will be wednesday
 - 2016 Magip conference in Billings
 - Location booked
 - Workshops
 - ◆ Elec data (2 workshops) - confirmed
 - ◆ Mike Sweet - tentative
 - ◆ Kyle Balke - tentative
 - ◆ Josh Gage or Andy Rahn - asking
 - Discussion on benefits for speakers
 - ◆ Will cover 2 nights of lodging, and registration for elecdata speakers
 - Call for presentations and save the date need to happen soon
 - Meghan will be sponsorship coordinator
 - Nick will take care of social event
 - Incorporate webmap contest at event
 - Review of sponsor invitation
 - ◆ Needs cancellation information
- o **Business and Operations Committee – Presented by Jenny Connelley**
 - Swag
 - Discussion on swag items
 - ◆ Jenny will look into banners
 - Surveys
 - ◆ Salary
 - ◆ Membership
 - Discussion on MSU career fair table

Board Reports and Additional Board Items

- o Requests for Assistance
 - NA
- o MSU Colloquium (Henry/Curtis)
 - MAGIP presence was appreciated
 - Judging went smoothly
- o Review of MAGIP Work Plan Tasks
 - Discussion on current work plan tasks
- o Review of Upcoming Calendar Events
 - Next MLIAC Meeting (September 8)
 - MAGIP Conference - Billings in November
 - Pick a date/Location
 - Next Board Meetings - Proposed
 - 7/11 - GoToMeeting - 1 hour

- 8/8 - GoToMeeting - 1 hour
- 9/19 - BOD Meeting Bozeman
- 10/11 - GoToMeeting - 1 hour
- 11/14 - GoToMeeting - 1 hour
- 12/12 - GoToMeeting - 1 hour
- 1/9 - BOD Meeting - Helena
- 2/13 - GoToMeeting - 1 hour
- 3/13 - GoToMeeting - 1 hour
- 4/21 - BOD meeting West Yellowstone???
- BOD Retreat
 - Pick a date/location
 - ◆ Brian wants recommendations, he will set up a doodle poll for locations
- o New Items for Next Meeting (All)
 - Motion (Henry Hansen): to adjourn**
 - 2nd (Brian Andersen)
 - APPROVED UNANIMOUSLY