

# MAGIP BOARD OF DIRECTORS MEETING MINUTES

Monday, November 7, 2016

Online Teleconference

3:00 PM - 4:00 PM

## Attendance:

### Board Members

Brian Andersen  
Robert Ahl  
Curtis DeVault  
Gerry Daumiller  
Karen Coleman  
Jeff Hedstrom  
Jenny Connelley  
Leslie Zolman  
Jessie Fernandes

### Guests

Meghan Burns

Brian Andersen called the meeting to order at 3:03 PM.

## **General Board Business**

- Review and Adoption of last BOD meeting minutes (October 11, 2016 Online Meeting)  
**Motion (Gerry Daumiller): to adopt Board Meeting Minutes of September 19<sup>th</sup>, 2016 with corrections to spellings of attendee names and corrected attendee list.**  
2<sup>nd</sup> (Leslie Zolman)  
APPROVED UNANIMOUSLY

## **Committee Reports**

- Web Subcommittee (Meghan Burns)
  - Meghan Burns, Gerry Daumiller, and Brian Andersen met with steffen Rasile of SMA Design to review the web site and the Wild Apricot templates on October 18. The board had authorized spending up to \$500 for his evaluation of the site and our re-design options. Steffan suggested that it may be easier to start a completely new site rather than converting the existing pages. He pointed out that many of our page titles are art text images that Google is not picking up as searchable content.
  - Meghan has been converting the art text title to text.
  - Brian spoke with Steffan on Friday. He said he was editing his findings to make them presentable to us.
- Education Committee (Rob Ahl)
  - Red Castle Resources will be providing scholarship funds again.
  - Rob will prepare the scholarship announcements and the online application form as soon as possible. The deadline for applications will be the end of April.
- Professional Development Committee (Jeff Hedstrom)
  - There is a salary survey work session December 1st @ 3:00 pm
  - Sending out a draft for committee to comment on in the coming week

- o Phil, Curtis, and Jeff are preparing to host meetups in Missoula, Bozeman, and Great Falls in the coming months. Leslie said she would organize one for Helena.

- Technical Committee (Curtis DeVault)
  - The committee is meeting on Wednesday, November 9, at 2:30
  - The 2016 Conference is at Tuesday, November 14. Everyone who wants to help will meet on Monday at 5:00 at the hotel to start setting up.
  
- Business and Operations Committee (Jenny Connelley)
  - SWAG
    - The MAGIP ice scrapers and silly pints have arrived. The board agreed that all presenters and sponsors at the conference next week should receive silly pints.
    - The board looked at an image of the leather coasters and agreed that 100 should be purchased for distribution at the conference.
  
- Treasurer's Report (Jessie Fernandes)
  - The bank balance is \$81,600. This includes recent transfers from the PayPal account of conference registration and other income.
  - The deadline for submitting committee budgets is December 2. This would allow the final budget to be presented for the first reading to the board at the December 9 meeting. Second and final readings could be at the January and February meetings, or a special meeting could be called if we want to approve it sooner.

***Board Reports and Additional Board Items***

- Retirement Party / Recognition of Service for recent retirees. (Meghan Burns)
  - The invitations were sent out. Annette Cabrera and Tom Tully and their spouses will attend. Gerry Daumiller will attend. Stewart Kirkpatrick, Tom Potter, and Stuart Challender have not responded.
- GIS Day map contest (Meghan Burns)
  - There are 5 entries so far. Jenny Connelley, Brian Anderson, and Meghan Burns will be the judges.
- Requests for Assistance (Meghan Burns)
  - There will be a lecture on Tuesday, Nov 29, at the Lewis and Clark Library for approximately 15-20 elementary age home school students. Up to \$100 is requested for supplies and swag.  
**Motion (Jenny Connelley): Approve the request for \$100.**  
**2nd (Karen Colman).**  
 APPROVED UNANIMOUSLY
- Retreat follow-up
  - We still need to approve the 2017 work plan. Board members should review it before the next meeting. It is in Google Docs at <https://drive.google.com/drive/folders/0B3GjCr1tmkQ-cU9raThTM2w2VjQ>
- Review of Upcoming Calendar of Events
  - The MLIAC meeting scheduled for November 10 has been postponed.
  - MAGIP Conference - 11/15 and 11/16 in Billings
  - Next Board Meetings
    - BOD Dinner Meeting on Monday 11/14 in Billings

- 12/12 - GoToMeeting - 1 hour
- 1/9 - BOD Meeting Helena
  - Montana State Library Grizzly conference room
- 2/13 - GoToMeeting - 1 hour
- 3/13 - GoToMeeting - 1 hour
- 4/21 - BOD meeting at Intermountain GIS Conference in West Yellowstone
  - Leslie Zohlman will look into getting a time and place for a meeting room