

# MAGIP BOARD OF DIRECTORS MEETING MINUTES

Monday, February 13, 2017

<https://global.gotomeeting.com/join/222385413>

3:00 PM – 4:00 PM

## **Attendance**

### Board Members:

Brian Andersen  
Robert Ahl  
Curtis DeVault  
Karen Coleman

Jeff Hedstrom  
Jenny Connelley  
Jessie Fernandes  
Philip Davis

### Guests:

Meghan Burns  
Lee Macholz

Brian Andersen called the meeting to order at 3:05 PM

## **3:00 PM General Board Business**

- Review and adoption of Monday, January 9, 2017 BOD meeting minutes  
**Motion (Brian Andersen): to adopt Board Meeting Minutes of Monday, January 9, 2017**  
2<sup>nd</sup> (Jenny Connelley)  
APPROVED UNANIMOUSLY

## **Committee Reports**

### Web Subcommittee (Meghan Burns)

- MAGIP website update
  - Domain validated (\$50.00/yr) vs organization validated (\$89.00/yr) website security discussion
  - Organizational security is recommended for MAGIP, domain validated is for personal websites
  - Board decided organizational validation was preferable
  - Cost of security was approved in the costs of website expenses at January 9, 2017 BOD meeting

### Education Committee (Rob Ahl)

### Professional Development Committee (Jeff Hedstrom)

- 2018 Helena Conference
  - Conference Planning Subcommittee is deciding on the theme
  - Jeff Hedstrom is currently serving as chair but is searching for a replacement
- Meet-Ups updates
  - Bozeman – Curtis DeVault, GIS for Search and Rescue on February 8<sup>th</sup>, 2017 at 6pm; 30 people in attendance (approx. 8 streamed presentation online)

- o Missoula – Phil Davis and Rob Ahl still on schedule for February 16<sup>th</sup> at Highlander Brewery
- Next committee meeting is scheduled for April 15, 2017

#### Technical Committee (Curtis DeVault)

- SARGIS wants to have their next conference in Bozeman – does MAGIP want to help?
- Presentation of last Meetup in Bozeman will be posted soon

#### Business and Operations Committee (Jenny Connelley)

- Will be putting together SWAG for MARLS conference next week
- Next committee meeting is not scheduled

#### Treasurer's Report (Jessie Fernandes)

- Balanced Quick Books – just less than \$77k in the bank account
- Trying to get Wells Fargo and IRS to obtain the MAGIP Tax ID #

#### **Motion (Jessie Fernandes) to approve 2017 budget**

2<sup>nd</sup> (Brian Andersen)

APPROVED UNANIMOUSLY

### **3:30 PM – Board Reports and Additional Board Items (Brian Andersen)**

#### Discussion on conference planning services for 2018 Intermountain Conference

- We can use the UM website or our own
- If using UM website and if option to become a member is enabled then would require subsequent manual data entry of new members in MAGIP database; if we use our website then the transfer is automatic
- If we allow CPS to use our website we are taking a risk by letting CPS use it to manage the conference registration
- Redirecting members from MAGIP website to a different website for registration may cause confusion
- Brian Andersen suggested using CPS system then manual entering of necessary data into MAGIP website after
- Lee Macholz is still happy to manage workshop and presentation schedules
- CPS will design and print attendance certificates
- There is an administrative fee of 16% for all charges including the original quote from CPS
- Non-electronic payments at registration table during conference – checks will be written to CPS and then deposited into an account that they set up for us

#### Requests for Assistance

- 3 Meetup Requests
  - Maya Daurio
  - Goal is to teach people how to do humanitarian mapping for Open Maps
  - Will be held at Lewis and Clark Library; 10 computers are reserved
  - Phil Davis and Rob Ahl

- Request for \$100.00 approved without a vote for Missoula Meetup at Highlander Brewery
- MSU Earth Sciences Colloquium
- Requesting judges for poster contest and award money for winners

**Motion (Jeff Hedstrom): approve request for assistance for Earth Sciences Colloquium**

2<sup>nd</sup> (Brian Andersen)

APPROVED UNANIMOUSLY

- Review of Brian Andersen's proposal for Meetup Request approval process
  - Secretary will manage process on BOD forum
  - Will post the request and allow for a 5 working day comment period
  - If no one objects the request is automatically approved
  - If there are objections secretary will design a Survey Monkey for a formal vote
  - Secretary will email requester and Board after decision is made

**Motion (Jeff Hedstrom): adopt Meetup request for assistance process**

2<sup>nd</sup> (Jenney Connelley)

APPROVED UNANIMOUSLY

- Review of Upcoming Calendar Events
  - 2018 Intermountain GIS Conference in Helena
    - April 16<sup>th</sup> - 19<sup>th</sup> at the Radisson Colonial Hotel
  - 2017 Board of Directors Meetings
    - February 13, 3:00 – 4:00 PM – Online GoToMeeting
    - March 13, 3:00 – 4:00 PM – Online GoToMeeting
    - April 21, 8:00 AM – 12:00 PM – at Intermountain GIS Conference in West Yellowstone
  - MLIAC
    - March 9, March 19, May 11, September 14, November 9