MAGIP BOARD OF DIRECTORS MEETING MINUTES
Friday, April 21, 2017
Intermountain GIS Conference, West Yellowstone, MT
https://global.gotomeeting.com/join/222385413
8:00 AM – 12:00 PM

Attendance
Board Members – in person:
    Brian Andersen        Philip Davis
    Robert Ahl            Gerry Daumiller
    Curtis DeVault        Jenny Connelley
    Leslie Zolman

Board Members – by phone:
    Jessie Fernandes
    Jeff Hedstrom
    Karen Coleman

Guests:
    Jessica Edwards
    Erin Fashoway
    Diane Papineau

Brian Andersen called the meeting to order at 8:32 AM

8:30 AM General Board Business
    • Review and adoption of Monday, March 13, 2017 BOD meeting minutes
    • Motion (Brian Andersen): to adopt Board Meeting Minutes of Monday, March 13, 2017
      2nd (Gerry Daumiller)
      APPROVED UNANIMOUSLY

Committee Reports
Education Committee (Rob Ahl)
    • Scholarships – about 6 applications submitted
    • Education Grants
      o Deadline extended to April 21
      o Only one application submitted so far
      o Ongoing challenge to get applications in – seemingly high interest, but few submittals
      o May be due to only offering $1,000.00 and may not be worth the time cost to submit
      o Erin Fashoway suggested ‘wired’ listserve to access list of librarians in Montana to increase submittals
Rob suggests increase personal outreach to increase submittals

Next Committee Meeting
- Early May

Professional Development Committee (Jeff Hedstrom)
- Meetups
  - Great Falls: Jackson Beighly of Frontier Precision, May 4th, 4PM will be presenting on latest mobile technology
    - Will be broadcast via Go To Meeting
  - Helena: nothing currently scheduled
    - Mapathon Meetup was successful – about 30 people in attendance
- Meetups approval process discussion – revised process
  - Lee will send out request with date and link to permanent forum
  - In that email will be the date that discussion closes (5 working days)
  - If no objections in the forum, it is automatically approved
  - If there are objections that can’t be resolved in the forum, the Secretary will design and send out a survey
  - The Secretary will notify the requestor by email of the decision, and will copy the Treasurer and the President on the email
  - Brian Andersen will update the Request For Assistance process documentation and Board will vote to approve at next meeting

Technical Committee (Curtis DeVault)
- Hardware Purchases – Proposal Review
  - Do we need MAGIP computers and/or a tablet, and projector?
    - Would be nice, but difficulties in transportation to where it is needed
    - Tablet not high powered enough for our needs
    - Who would be in charge of maintaining equipment?
    - Renting for our equipment needs may be easiest and most cost-effective
    - Phil Davis suggested purchasing laser pointers for conferences, Meetups, etc.
    - Decided to defer the purchase of computer, projector, and webcam
- MAGIP website technical standards
  - Documents will be removed from website due to difficulty keeping current - constantly changing standards
  - Will instead provide links to authoritative sources
  - Diane Papineau suggested checking links once each year to ensure they are still valid
  - Curtis will create a forum thread to discuss useful links to include
  - Diane will create email to MAGIP members that references the “Mentoring” webpage and its useful links to understand the ‘GIS landscape’ in Montana and specific smaller areas
  - Brian suggested moving all links to a page called ‘Resources’ or ‘Helpful Links’ to make it
easy for people to find without digging through the whole website
  o Erin Fashoway is putting together a document for new Montana residents that will reference MT organizations such as MAGIP

• SAR GIS conference update
  o Likely not going to take place in Bozeman anymore so collaboration with MAGIP will not occur

• Next committee meeting
  o Unknown

• Options for broadcasting webinars
  o Go To Meeting allows only a limited number of participants
  o Curtis is going to research more webinar-specific platforms

• Curtis suggested creating a way to discuss changes related to upgrading GIS software
  o Phil Davis suggested using the discussion forum on the MAGIP website

**Business and Operations Committee (Jenny Connelley)**
• Last Membership meeting postponed and has not been rescheduled

**Treasurer’s Report (Jessie Fernandes)**
• Conference Budget approval
  o Jeff Hedstrom will get a conference budget prepared soon
• $74,000.00 in bank currently
• Wells Fargo still working on getting Tax ID issue fixed

**Using the MAGIP email list-serve to advertise vendor-hosted events to market products**
• Some board members are in favor of using the email list for supporting vendor organized Meetups, some board members wary of facilitating advertising of products
• Brian Andersen suggested redirecting requests to have them come to a conference and set up a booth and/or give a talk

**10:15 AM Board Reports and Additional Board Items (Brian Andersen)**
**MLIAC meeting update (Report by Erin Fashoway)**
• Land plan grants, financial reports were discussed
• Recommendations for grant prioritizations were discussed
• Approved Park County request for increase in funding for a project which saves MSL time and money and allows county project to get done quicker
• Next Gen 911 standards were discussed; standards being implemented and designed by NINA
• Next meeting is June 22, 2017

**MAGIP Conference 2018 (Jeff Hedstrom)**
• Conference Planning Committee met Friday, April 14th
• Logo contest announcement to be sent out next week
Prize will be complimentary registration for 2018 conference, $25.00, and one year MAGIP free membership

- Map-a-thon to be held possibly at the conference
- Idea of speaker monetary compensation was discussed, but was decided against
- Rename from Intermountain GIS
  - Appropriate to switch names if not working with Idaho
  - Curtis DeVault will move discussion to forum and revisit new name next month

- Transitioning to MAGIP Annual Conference
  - Scale back Spring and Tech meetings in favor of annual conference
  - Compliment annual conference with Meetups and smaller events instead of formal, stand-alone Tech Sessions and spring MAGIP meetings

- Locations for conference
  - Location rotation discussion
  - Cities? Smaller Communities? Cities with airports?
  - Erin Fashoway suggested using Helena more frequently because it is centrally located
  - Possibility of getting better prices if we can book facilities more than one year in advance
  - Jenny Connelley and Jeff Hedstrom will work on meeting location rotation options

- Brian Andersen will investigate current Bylaws and Board will vote on permanent change to an annual meeting at May Board Meeting

- Technical Committee will organize the workshops at the conference, in lieu of formal Tech Sessions

**MAGIP Board of Directors Election Status (Leslie Zolman)**
- Meghan Burns posted the election page on the MAGIP website
- 2 people running for Member-At-Large
- One person running for Vice-President
- Elections open May 1 and run for two weeks – Lee will send out reminder to MAGIP List serve

**U of M Conference Planning Services**
- Contract for conference planning is signed and planning is progressing

**Training opportunities for MAGIP Members (Brian Andersen)**
- Should MAGIP strive to have GIS trainings across the state, available for MAGIP members?
- Meetups work on a small scale
- Jenny Connelley will investigate the feasibility of technical trainings through the year either remotely or in-person
- The Montana State Library is considering designing a room dedicated to webinars and could be available for MAGIP trainings
Requests for Assistance
- Earth Sciences Colloquium

ESRI User Group directory
- Name needed
- Board decided we will use MAGIP board email address for ESRI directory
- Brian Andersen will follow through with ESRI

Review of Upcoming Calendar Events
- Next Board Meetings
  - June board meeting location discussion
    - Gerry Daumiller will decide and report at May meeting
- 2018 MAGIP Conference in Helena
  - April 16th - 19th at the Radisson Colonial Hotel
- 2017 Board of Directors Meetings
  - May GoToMeeting – Date TBD by Brian Andersen
- MLIAC meetings
  - June 22, September 14, November 9