

## **MAGIP BOARD OF DIRECTORS MEETING MINUTES**

Monday, June 11, 2018

10:00 AM – 2:00 PM

Gallatin County Courthouse, Room 301

GoToMeeting: <https://global.gotomeeting.com/join/222385413>

Dial +1 (646) 749-3131

Access Code: 222-385-413

### **Attendance**

#### **Board members:**

Curtis DeVault

Liz Juers

Bob Cochran

Leslie Zolman

Andrea Stanley

Michael Krueger

Jenny Connelley

Gerry Daumiller

Philip Davis

#### **Guests:**

Steve Jay

Jenny Connelley called the meeting to order at 10:05 AM

### **Approval of May 14, 2018 BOD meeting minutes**

**Motion (Gerry Daumiller): to adopt Board Meeting Minutes of Monday, May 14, 2018**

2<sup>nd</sup> (Michael Krueger)

APPROVED UNANIMOUSLY

### **Approval of Professional Development Committee Chair**

**Motion (Gerry Daumiller): to approve the appointment of Michael Krueger as Professional Development Committee Chair**

2<sup>nd</sup> (Curtis DeVault)

APPROVED UNANIMOUSLY

### **Approval of vacant At-Large Board Member**

Steve Jay was approved to fill Michael Krueger's At-Large Board Position

### **Approval of MAGIP Secretary**

**Motion (Gerry Daumiller): to approve the appointment of Phil Davis as Secretary**

2<sup>nd</sup> (Michael Krueger)

APPROVED UNANIMOUSLY

### **Selection of MAGIP Treasurer**

- Gerry Daumiller is willing to assume Treasurer responsibilities temporarily
- He is currently picking up MAGIP mail in Helena

**Motion (Leslie Zolman): to approve the temporary appointment of Gerry Daumiller as Treasurer**

2<sup>nd</sup> (Michael Krueger)

APPROVED UNANIMOUSLY

### **Committee Reports**

#### **Web Subcommittee (Leslie Zolman for Meghan Burns)**

- Big Sky GeoCon 2018 webpage will not be eliminated, but will be altered to display basic information about the 2019 conference and will no longer link to the UM website
- All Board of Directors information has been updated to reflect election results

#### **Education Committee (Rob Ahl)**

- Not present

#### **Professional Development Committee (Michael Krueger)**

- Will schedule a meeting soon
- Will coordinate with Jeff Hedstrom for advice on how to best operate the committee
- The Membership Survey results need to be analyzed and posted to the website; Michael will work with Lee Macholz and Meghan Burns to complete this
- Conference Planning Subcommittee
  - Michael has contacted some people in Butte and others not in Butte to gauge interest in helping with planning of 2019 GeoCon and forming a formal Conference Planning Committee

#### **Technical Committee (Curtis DeVault)**

- Do we have post-conference survey results back and have we looked at them?
- Will hold a committee meeting in the next month to discuss the results of the post-conference survey, specifically as they relate to the workshops
- Leslie Zolman: there were possibly too many workshop offerings and it may be difficult in future years to sustain adequate attendance and participation from workshop instructors
- Most of the MAGIP laser pointers didn't make it to Helena for the conference – Curtis suggests keeping them all in Helena so we know where they are
  - Michael Kreuger will add this topic to the conference planning spreadsheet to send reminder emails to whoever has them in their possession, along with emails to those holding table runners and MAGIP banners
- Curtis will update the description of the Technical Committee Chair duties

#### **Business and Operations Committee (Jenny Connelley)**

- We need a new Business and Operations Committee Chair
- Her brief synopsis of the duties for the position:
  - Order swag
  - Attend Membership Subcommittee meetings
- Andrea Stanley expressed interest in the position but would first like to see a written description of the responsibilities
- The appointment of a new Business and Operations Chair will be added to next month's agenda

#### **Membership Subcommittee (Michael Krueger)**

- Liz Juers volunteered to take over as chair of the Membership Subcommittee; no motion is required for subcommittee appointments
- Social media posts (Facebook, Twitter, LinkedIn) are one responsibility of the Subcommittee Chair
- Membership report needs to be posted to the website
- LinkedIn page needs some updating
- Michael Krueger will create a document that details the responsibilities of the Membership Subcommittee Chair

#### Treasurer's Report

- No report

#### Aside

- Leslie Zolman will work with Lee Macholz and Meghan Burns to find the new Board member orientation packet and will put together the new committee chair job descriptions once received from current and former chairs

#### Approval of CPS contract for 2019 Big Sky GeoCon

- The 2019 contract is the same as the 2018 contract, except that it has been reduced by \$500.00 by eliminating CPS's responsibility for the conference website
- Some board members don't like the registration page being hosted on the UM website instead of on the MAGIP website
  - When the Board or a Conference Planning Committee member has questions about the current status of registration numbers, etc. they must report back to us which takes time – we don't have the ability to immediately access that data for immediate use
  - Payment for individuals within a larger organization was problematic because there was no way to make one large payment using the UM online system
- CPS is reluctant to hand over registration to MAGIP because it makes their established process more difficult
- Curtis suggests talking with CPS to see if it is possible to do registration within Wild Apricot instead of UM website
  - Michael Krueger will set up a call with Lee Macholz and CPS to discuss altering the registration aspect of the 2019 contract

#### General 2018 Conference/CPS remarks

- Should the Board get free conference registration? Some Board members would not be able to attend if not
- The budget should be monitored more closely by the Board and not just leave it solely to the Conference Planning Committee
- Its possible that if the food was managed more effectively we wouldn't have lost as much money
- We can't afford to lose the same amount of money as we did for too many consecutive years
- Email notifications sent by CPS were not spread evenly enough

#### MAGIP Board 2018 retreat

- Lubrecht Experimental Forest outside of Missoula used to be the regular venue, but in 2017 there was no cook so we couldn't use it
- Fairmont Hot Springs in 2017
- We could hold it in Missoula because we are planning on hosting the 2020 Big Sky GeoCon there
- Gerry Daumiller will call Lubrecht to see if that would be an option
- Curtis DeVault will call Luccock to see if it is a possibility
- Michael Krueger suggested the Double Arrow Ranch near Seeley Lake
- Requirements are meeting space and food availability for 10-15 people
- The budget is around \$1,500.00 for one night of lodging, food for two days, and meeting space

**Break for lunch at 11:36 AM; meeting resumed at 1:00 PM**

### **Status of GIS Talking Points Project**

- Review of project purpose for the new Board members
- Deborah sent out a first draft on Saturday and would like feedback on the stories
- She is going to the Montana State Library in Helena next week for more stories
  - Helena board members will attempt to meet her after she talks with the Library
- She has produced additional information that was beyond the scope of the original project proposal
  - Does MAGIP want the additional information?
  - Gerry Daumiller suggested putting it all on the MAGIP website for now
- She has developed a list of talking points which explain the different uses of GIS
- She suggested presenting the information using a FAQ style format
- It was difficult to find truly basic GIS information
- Gerry suggested putting the project results in the 'Resources' tab of the MAGIP website
  - Curtis DeVault suggested adding a 'GIS 101' tab under the 'Resources' category
- The most difficult aspect of the project is to explain how GIS is different than just the resulting map

### **Review of Upcoming Calendar events**

- 2019 Big Sky GeoCon
  - April 1-4, 2019 - Butte, Montana Copper King Inn
- MLIAC
  - June 14, 2018
  - September 13, 2018
  - November 15, 2018
- Board of Directors meetings
  - July 9, 2018
  - August 13, 2018
  - September 10, 2018
  - October 8, 2018 – CHOOSE LOCATION
    - This is Columbus Day so we need to choose a new date
    - Bob will put together a Doodle Poll to determine a new date and to find a place to meet
  - November 12, 2018
    - This is Veteran's Day so we need to choose a new date

- December 10, 2018
- January 14, 2019 – CHOOSE LOCATION
- February 11, 2019
- March 11, 2019
- April 5, 2019 – Copper King Inn, Butte
- May 13, 2019

**Motion (Gerry Daumiller): to adjourn meeting**

2<sup>nd</sup> (Michael Krueger)

APPROVED UNANIMOUSLY

Meeting was adjourned at 1:49 PM