MAGIP BOARD OF DIRECTORS
MEETING
July 18, 2023, 2:00 PM

Location: Virtual Meeting

Meetings are being recorded
Previous meeting recordings are available at:
https://www.youtube.com/MAGIPMT

Start Time: 2:04 PM

Board Members Present:
Jeffry Sprock          Tessa Switzer          Andrew Stickney
Gail Jorgenson        Megan Burns         Michelle Quinn
Eric Spangenberg      Rob Ahl             Hilary Kauth
Mike Eidum            

General Board Business:
• Welcome, Introductions, and Revisions to Agenda
• Approval of June 15, 2023 Meeting Minutes
  o Motion to pass June board minutes:
    • Motion Proposed: Gail Jorgenson
    • Second: Mike Eidum
    • Passed Unanimously

Reports
• Treasurer’s Report - (Jeffry Sprock)
  o June Fullscope invoice is paid
  o Two of three k-12 grant checks have been deposited (Sentinel & DeSmet)
    • Belgrade hasn’t deposited their check
      • Rob will reach out
  o Both High Ed scholarship checks have been deposited
  o Savings Balance: $49,580.59
  o Checking Balance: $8,212.78
• Scholarships & Grants Update - (Rob Ahl)
  o Nothing to report
  o Will provide update pending any grant work occurs this summer
• Member Development Committee - (Mike Eidum)
  o Social media summary report/presentation coming next month
    • Michelle’s report shows LinkedIn has the highest interaction and most
      users
    • Maintaining all platforms helps reach wider audiences
  o Look for upcoming meetup request from Bobby Johnson (crime analyst) for
    First Responder who do GIS work from Yellowstone County, Carbon County,
    and Stillwater County
• Conference Committee - (Erich Schreier)
  o Absent
• Technical Committee - (Tessa Switzer)
  o Internet at conference location will be sufficient
  o Budget adjustments for:
- Zoom equipment is extra $
- Polycom conference system is extra $
  - Yet to contact Jason Danielson
  - Will have more ideas/info after fall strategic planning retreat

- Web Subcommittee - (Meghan Burns)
  - Consistently updating website calendar as requests come in

- MLIAC - (Eric Spangenberg)
  - Final advisory council meeting was held on June 23rd at Lewis & Clark Library
    - Minutes/announcements posted website
    - Last meeting until governor appoints an appointee
  - Discussed best practices for geospatial data at MSL
    - Create an updated policy for state-wide management
  - COVID Dashboard is decommissioned
    - Discussed practices for archiving dashboards and storymaps
    - Will continue to do a limited dashboard updated by public health
  - Discussion about legislative changes
    - Link from Jenny for people to apply to be on the board
    - Realtime network is out there and tested
    - MT coordinate system passed-standardizing to state plane system
  - If Eric doesn't reapply, MAGIP needs to remind Jenny and Erin that board member should be on committee
    - Lee might apply

- Administration - (Michelle-Full Scope)
  - Reached out to the conference committee from last year to see who would like to participate again. Everyone except for one person showed interest
  - Looking for a couple of locals from Billings
  - First meeting at the end of August/September
  - Meeting with Northern to straighten out logistics
  - Met with Presidential Leadership
  - Work on email template for request for assistance
  - Submitted membership report
    - Hard to separate out memberships based on activation since system changed
    - End of year membership report will be a better return on investment analysis

- Local Government SIG - (Andrew Stickney)
  - Last meeting in June talked about land survey, tools for adjacent property mailing and associated issues
  - Generating content at current frequency is difficult
    - Might switch meeting frequency or format to something more manageable
  - Upcoming meeting for this month is set
  - Hoping to get the draft of survey out to helpers to get feedback from users for path moving forward

- Local LiDAR SIG - (Jeff Sprock)
  - Next Lidar meeting proposed for August 24th – Topic: Lidar 101
    - Overview of how to use lidar and who is using the data
  - Looking for ideas and speakers for more content
    - Sent an email to Rob and John
    - Reached out the Keith Weber about contacts for the SIG session
  - (Rob) Have a ‘practical environment’ lidar session
    - Topic Idea: How to give input on specifications when acquiring data
      - Review of acquisition process/lessons learned
        - Contributing funding to an acquisition project allows
you input to develop specs and enhance process
    • Discuss previous, future, out-of-box derivatives that could be available through MSL
    • Topic Idea: July 20th is the kick-off for next lidar acquisition phase
      • Led by USGS and MD-5 Tom Carlson, Michael Bradford
    • Speaker Idea: Jessica Mitchell at UM geospatial lab
      o (Andrew) Discuss possibilities on how USGS can absorb lidar and 3DHP projects from counties

Old Board Business
    • Approve Budget (Action)
      o 2024 budget is in the black by $354 due to the following actions
        • Presidential leadership had a meeting with Fullscope
          • Alicia remains at 2 hours/month
        • Re-examined and increased expected revenue from Billings GeoCon
        • Increased sponsorship packages and created a new $5,000 level
        • Internet costs for GeoCon were mainly covered
        • Revoked Thursday box lunch from GeoCon
      o Include cost of ArcGIS online to budget – deactivate Survey Monkey account
        • (Tessa) Society for Conservation provides a $50/year membership for organizations to AGOL
          • [https://scgis.org/membership](https://scgis.org/membership)
          • Pros – Substantially lower cost
          • Cons – MAGIP’s data would be hosted with a third party organization and we might lose data if the membership was canceled
        • Data from Survey Monkey needs to be downloaded in csv and pdf format before closing the account
        • Wild Apricot has polling features, but can only be sent to current members and not outside contacts - AGOL is a better fit
      o Include board member travel to MARLS conference in budget
        • Conference: March 20-22, 2024; Copper King Hotel, Butte, MT
        • Include money for travel/lodging in budget but registration should be waived
        • Looking to send Mike P. or Gail
          • Gail might have money in her own budget
        • Amend budget after strategic retreat
          • Decide how many nights should be funded and if mileage will be reimbursed
      o Motion to approve budget, use Survey123, and archive Survey Monkey:
        • Motion Proposed: Gail Jorgenson
        • Second: Tessa Switzer
        • Passed Unanimously
    • Approve Full Scope Contract (Action)
      o Consensus by Presidential Leadership to leave Alicia’s hours at 2/week
        • Won’t see a change in production during off-season
        • Posting on MAGIP webpage was time consuming for Alicia
          • We need to appoint a webpage designee to assume this responsibility
          • Mike is working with Alicia to track her time over the next month to analyze resource allocation
        • Alicia will focus more time on social media during conference season and minimal time during off-season
        • MAGIP/Full Scope will evaluate the return on investment at the end of
the annual cycle at the end of the year
  o July Full Scope invoices will be adjusted with new monthly fee
    • Michael will send Jeff final contract for signature
  o Motion to approve Full Scope contract:
    • Motion Proposed: Mike Eidum
    • Second: Gail Jorgenson
    • Passed Unanimously

• Fall MAGIP meeting update (Gail Jorgenson)
  o Historically, MT and ID alternated years for conferences & during alternate years a fall meetup was established as a technical/learning event
    • Targeted towards small eastern MT communities
  o Presidential leadership met with Jan and Rayad
    • Rayad has list of contacts
    • Create a training manual to help smaller communities
    • Communities need help with asset management/collection
    • MT Rural Water Systems conference (MRWS), March 20-22, 2024 in Great Falls is attended by small eastern MT communities and is an opportunity to create contacts
    • Support small communities where they’re at
  o Conversation should include Erin Fashoway
    • Engaging small communities
    • Grant opportunities
    • Data standardization
  o Talked to Zack
    • Who: Eastern MT, run by interested party outside of MAGIP
      • Hire or appoint state-wide liaison/consultant to coordinate effort, create contacts, and help small communities
    • Topics: Asset Management/Collection, develop schema, upload content to AGOL, migrating content from Arc Reader to AGOL
    • Where: Miles City or Lewistown
    • How: MLIAC grant funding acquired and funneled through MAGIP, MAGIP will help build the training, Esri will administer training
    • When: End of August/Beginning of September
    • In Livingston, there’s a conference for 200-300 people
  o Initial action will be to compile a survey (Andrew; input from Jeff & Gail) (Action Item)
    • Andrew could tie in with Local Government group
    • When survey is ready, ask Rayad for small community contact list
  o Sister City Idea: MAGIP members paired with small communities
    • Ex. Bozeman paired with Havre
    • Creates connections and standardization for schema/data collection to be compatible state-wide
    • Contrast between large city to small city GIS asset management

• Fall Strategic Planning Retreat Update (Jeffry Sprock)
  o Location will be in Anaconda at The Forge instead of Jackson
  o September 19th – 20th
  o Discussion Topics - Tabled

• Review Implementation of Revised Request for Assistance Policy - Tabled

PM - New Board Business
• GIS Day – Tabled
  o Map Maker Kit for schools
    • https://education.nationalgeographic.org/resource/mapmaker-kit-world-physical/
• Approve task force to recommend website changes (Action) - Tabled
• Ethics discussion - Tabled
• Investment Strategies - Tabled

3:12 PM – Adjourn
  o Motion to adjourn:
    • Motion Proposed: Gail Jorgenson
    • Second: Mike Eidum
    • Passed Unanimously

Upcoming Calendar events
MAGIP LOCAL GOVERNMENT SIG – Tuesday July 20, 2023
USGS Lidar Acquisition – Thursday July 20, 2023
BOARD MEETING – Tuesday July 18, 2023 2:00 PM (Phone in)
BOARD MEETING – Tuesday Aug 15, 2023 2:00 PM (Phone in)
BOARD STRATEGIC PLANNING – September 19-20 (?????)