

MAGIP Board Meeting Minutes

Wednesday, January 16th, 2013

Department of Commerce (301 S. Park Ave., Helena, MT)

10:00 AM

Attendance:

Wendy Largent

Lance Clampitt

Eric Spangenberg

Chris Stump

Miles Wacker

Gerry Daumiller

Allen Armstrong

Leslie Zolman

Meghan Burns

Carrie Shockley (Participated by telephone)

Tom Kohley (Participated by telephone)

Miles Wacker called the meeting to order and asked for any revisions to the agenda.

Review of Dec 13th Board Meeting Minutes – Presented by Meghan Burns

Motion (Eric Spangenberg): adopt meeting minutes

2nd (Gerry Daumiller)

APPROVED UNANIMOUSLY

Committee Reports

- Technical Committee – Presented by Chris Stump
 - Chris has been working on the implementation portion of the data best practices. He plans to use DEQ data as an example for the implementation.
 - Meghan provided a summary of the best practices session from the Technical Session. It was recommended that all of the MAGIP best practices repackaged into one document.
 - Chris plans to hold a Technical Committee meeting in the next month to present the implementation portion of the data best practices.

- Business and Operations Committee – Presented by Eric Spangenberg
 - Eric presented the brochure that Laurie Palm created. This brochure was distributed at the MAGIP Fall Technical Session. Eric has nearly 1,000 brochures available for distribution. Through the online printing company that was chosen, it takes approximately two weeks to deliver a new order of the brochure. The brochure will be distributed at the Library Legislative Night event held at the Montana State Library on Wednesday, January 16.
 - MAGIP Board Member Elections is coming up. The Elections Committee will be Wendy Largent (chair), Meghan Burns, and Leslie Zolman.

Committee Reports (continued)

- Web Subcommittee – Presented by Eric Spangenberg
 - The Web Subcommittee sent out to the committee members a GoToMeeting help document for their review.
 - The MAGIP seminar series is underway. There was one in December and the next several months have been scheduled out. The next one is Thursday, January 17. The archived seminar videos will be available via YouTube.
- Education Committee – Presented by Gerry Daumiller
 - Gerry has sent out the announcements for the scholarships and grants. Applications are due on March 25, 2013. The information has been posted on the MAGIP website. Van Shelhamer mentioned that he had a list of individuals to forward the information. Gerry will follow up with Van to see if he has sent out that announcement. Gerry will be forming a committee to review the applications soon.
 - The K-12 GIS trunk has been sent back to the Montana History Center. The Montana History Center plans on making updates to the trunk and they have posted on their website that they are looking for volunteers to help with this.
- Professional Development Committee – Presented by Leslie Zolman
 - Leslie held a committee meeting on January 11.
 - The Intermountain GIS Conference will be April 6 – 11, 2014 at the Crowne Plaza in Billings, Montana. The conference planning committee chairs (Annette Cabrera and Janelle Luppen) have signed an agreement with the Crowne Plaza hotel. No deposit was required. They are planning on having a conference committee meeting in January.
 - The 2013 MAGIP Spring Meeting will be held May 21 – 23 at the Miles City Community College.
 - Diane Papineau has plans to advertise the MAGIP Mentoring Program. It was suggested that we may survey those MAGIP members that have agreed to be a mentor within their MAGIP profile to see if they have been contacted to be a mentor.
 - There was a discussion on how MAGIP can further support the GISP professional certification.
 - The development of a resume/portfolio help website has been tabled until someone volunteers.

MLIAC Report- Presented by Lance Clampitt

http://www.msl.mt.gov/About_MSL/Montana_Land_Information_Advisory_Council/mliac_mtgmaterals.asp

- MLIAC held their last meeting on November 29, 2012.
- Jennie Stapp provided a Legislative Update. HB38 has since passed the House Committee unanimously on January 15.
- MACO Resolution to increase portion of MLIAC funding from 25 to 50% is on the table. This Resolution has gone away.
- The MSDI stewardship process passed. The climate data working group will be submitting a layer under the new process at the next council meeting for MSDI adoption.
- The FY14 Land Plan was passed at the council meeting.
- MLIAC grant applications will be due on February 15. MAGIP is hosting a seminar on the grant process on January 17.
- Stu Kirkpatrick announced that the next NAIP imagery for Montana is scheduled to be flown in 2013.
- The terms for the MLIAC Board are expiring this year. The MAGIP Board will discuss future MLIAC Board representation at the next MAGIP Board meeting.

Update on Local Government Special Interest Group (SIG) – Presented by Allen Armstrong

- Allen led a session at the MAGIP Fall Technical Session to discuss what to do with the funds set aside from the former MLGGC organization. A Local Government SIG was formed at this session.
- After a review of the bylaws, there was a discussion on what the MAGIP Board should do to support SIGs. Allen will look into revising the bylaws to clarify MAGIP's responsibility.
- It was decided that a website should be created on the MAGIP website for SIGs. There should be general webpage and pages for each new SIG that is created. Allen will coordinate with the web subcommittee to post a description of how SIGs are created and supported by MAGIP after MAGIP Board approval.

Motion (Wendy Largent): to task the web subcommittee with the creation of a Special Interest Group (SIG) webpage and with creating a structure that would allow for additional pages for each SIG that is created.

2nd (Miles Wacker)

APPROVED UNANIMOUSLY

SGR On-Line Training Proposal – Presented by Allen Armstrong

- Allen has looked into costs and course offerings for the SGR On-Line Training program, a program that is available to him as an employee of Gallatin County. He feels that the cost is too high and course offerings too limited to be worth MAGIP pursuing as a benefit to its membership.

Requests (Vibrant Futures, WebEx Learning Center) – Presented by Gerry Daumiller

- Gerry has received two requests from Ken Wall one for the Vibrant Futures Consortium and one utilizing the WebEx Learning Center program. Gerry will ask him to submit a formal request for assistance through the online form on the MAGIP website.

NWGIS Sponsorship – Presented by Eric Spangenberg

- The Northwest Users group hosts a group meeting during the ESRI User Conference. They have sent out an announcement asking for monetary support. Eric will submit a formal request for assistance through the online form on the MAGIP website.

Fall Technical Session – Presented by Chris Stump and Miles Wacker

- The MAGIP Fall Technical Session was successfully concluded. The final amount of money generated from the event is still unknown though it is thought to be over \$3,000, which is twice as much as the last Fall Technical Session (held in Missoula).
- A survey was sent out to everyone that registered for the Fall Technical Session in order to get a sense for what the community would like to see for future MAGIP conference. There were approximately 120 attendees at the Fall Technical Session. There were 44 survey respondents. Approximately 57% of respondents would like to see the Fall Technical Session continue to be held in conjunction with the Montana IT Conference. 73% felt the Fall Technical Session was "Good" and 18% felt it was "Excellent". There were no "Fair" or "Poor" responses given. Overall the respondents would like to see the conference schedule continue as is. There were many suggestions for future content.

Spring Meeting 2013 – Presented by Leslie Zolman

- The Spring Meeting is scheduled for May 21 – 23 at the Miles City Community College.
- Leslie is working with ESRI to bring the halfway LiDAR workshop and the learning lab. They are planning to have the workshops on Tuesday and Wednesday with presentations on Wednesday afternoon and Thursday depending on what they get for content.

FY 2013 Budget – Presented by Tom Kohley

- Tom presented the new Wells Fargo online banking account.
- Tom sent the revised budget via email to the Board members. Revisions included retaining \$300 in the GIS Day Conference budget. And removing the deposit for the Intermountain Conference hotel as no deposit was required.

Motion (Gerry Daumiller): to approve the FY 2013 Budget

2nd (Leslie Zolman)

Teacher Information for Consideration – Presented by Allen Armstrong

- Allen determined through his research that it would not benefit MAGIP to move the Spring Meeting to a later date specifically to bring more teachers to the meeting. There are several conferences for teachers each year. Allen will find out what dates those are and post them to the MAGIP events page. There was talk to have someone from the MAGIP BOD attend these conferences and cover their cost. There was a suggestion to allow teachers to attend the MAGIP Spring Meeting for free. Allen will look into the processing of offering continue education credits for teachers who do attend the Spring Meeting.

GIS Day Update – Presented by Meghan Burns

- Meghan mentioned that approximately \$40 was spent on supplies and shipping costs for the GIS Day event at the Lewis & Clark County Library. There were no requests for assistance at other events around the state.
- ESRI provided items to be awarded to winners for the ArcGIS Online Map Contest. First place went to Casey Wilson, 2nd Place was awarded to Michael Sweet, and Van Schelhamer and John Driessen tied for 3rd place. Their awards were mailed to each of them. Their online maps may be viewed through the MAGIP web map gallery.

Next Meeting and Review Calendar

- The next MAGIP Board of Directors Meeting is set for Thursday, April 11, 2013.
- Miles Wacker went over the task list for each board member.

Meeting Adjourned

Motion (Allen Armstrong):

2nd (Chris Stump)

APPROVED UNANIMOUSLY