

Montana Association of Geographic Information Professionals (MAGIP)

Advanced MAGIP Profile Search Instructions

MAGIP employs Wild Apricot to maintain the membership database and develop web content. Members of MAGIP update and maintain their own MAGIP Profile that can be viewed by other Members in the [Member Directory](#).

This document provides a brief overview of advanced search instructions within the member-only "Member Directory". The following advanced search instructions can be utilized for general search purposes, or as guidance for Mentees to search for a Mentor within the GIS Mentoring program.

Important! For members to be "accessible" during searching, his/her profile must allow "members" to have access to that search box. Any member, at any time, can update his/her profile setting to prevent access to this information. Privacy settings can be updated within your account profile. By default, members are able to search for other members. For additional information, please visit the [MAGIP Profile Settings](#) document.

The following advanced search instructions will provide results for members that "opt-in" to providing information to other members.

Please send your questions or concerns about your membership or profile settings to: magip.mt+web@gmail.com

Advanced Search:

1. Sign in to MAGIP Account
2. Under "Member-Only" select "Member Directory"
3. Select "Advanced Search"
4. Scroll to the middle of the page for available categories

Search Types:

Two types of search functions are available. Multiple choice provides the user to select one or more options by checking a box. A text box provides a user to search for actual text provided by the user.

a. Multiple Choice:

"Any of the selected" = OR

"All of the selected" = AND

b. Multi-Line:

Select "contains" when trying to search for a word within a text box

See Advanced Search Examples Below:

Example 1: Multiple Choice

"I want to find all board members on the Professional Development Committee AND Local Government."

- Group participation "all of the selected" (check Board Members)
- Group participation "all of the selected" (check Professional Development Committee)
- Employer type "all of the selected" (check Local Government)

In this example, the user is searching for *a/B* options within the Group Participation category (Board Members AND Local Government AND Professional Development).

= board members in local government and on the Professional Development Committee.

Example 2: Multiple Choice

"I want to find an available mentor in State Government with ArcMap, ArcCatalog, and ArcGlobe experience."

- Am I available as a Mentor? "all of the selected" (select Yes)
- Employer type "all of the selected" (check State Government)
- Software "all of the selected" (check ArcMap, ArcCatalog, and ArcGlobe)

Since the user is requesting a Mentor AND State Government, AND 3 software programs, ALL search boxes must include "All of the selected".

= Mentors within state government with ArcMap, ArcCatalog, and ArcGlobe experience.

Example 3: Multiple Choice AND Multi-line

"I want to find all board members that live in Helena."

- Group participation "all of the selected" (check Board Members)
- City "contains" Helena (type Helena)

In this example, the user is searching for a Board Member in Helena (multi-line text)

= current board members that live in Helena