MAGIP Membership Subcommittee Meeting Minutes

Tuesday, November 17th, 2015 - City of Bozeman Professional Building, Conference Room 1, Bozeman, MT

**Attendance:**  Chair Carrie Shockley, Tara Preston, Curtis DeVault, Phil Davis,

**Action Items – 2015/2016 Goals:**

Membership Report and Survey

* Membership Report (Fall) –Registration #’s over time (Curtis)
	+ Curtis will post rough draft of report to google docs. All members will review and edit
	+ Plan to present membership report to MAGIP board meeting on Jan 11th
	+ List serve – Philip will contact Lee regarding posting to the list serve by MAGIP members only \*benefit\*
	+ List serve – Tara will contact Lee regarding check box on membership application that agrees to email being added to the List Serve
	+ List serve – Curtis will compile a list of email address of members not on list serve
	+ List serve – Tara will finalize board edits to email and send email from MAGIP address
	+ Board requested analysis regarding yearly revenue from dues compared to MAGIP operating costs. Tara will get operating costs/budgets from MAGIP treasurer. If operating costs are not covered by membership revenue then review needed on current fees and opportunities to increase fees or membership to make up difference.
* Membership Survey (Spring) – Who the members are (Carrie)
	+ No progress made
	+ Henry Hanson & Meghan Burns requested salary survey style of data to be included or as a separate survey

Membership Renewal Notices (Carrie)

* No progress made. Tara & Carrie will work on this

GoogleDocs/Agency & Organization Lists (Tara)

* Tara created lists and published in googledocs directory – FINISHED
* Discussion: less priority to populate lists at the moment. Curtiss will continue adding to the list for his needs.

Student Ambassador Program (Curtis & Phil)

* 2015 Fall MSU Career Fair – FINISHED
* Discussion: It was decided that we would not participate in the Spring MSU career fair. Philip will review other event opportunities to host a resume review and mock interview day.
* Discussion: It was decided that we will not pursue a MAGIP booth at the UofM career fair in Feb this year. If MSU outreach is successful (career fair & resume/interview day) then finding a MAGIP member to lead the same opportunity at UofM will be pursued for Feb 2017 (potentially Philip).

*Next meeting – Tuesday, Feb 9th at 10am – 20 E Olive Street – First floor conference room*